



*Caring for your home*

## HOME EXTERIOR/YARD MAINTENANCE

Outdoors is where your curb appeal shines, pets play and seasonal decorations are displayed. Our maintenance team and landscaping crews are busy throughout the year with a wide variety of tasks to ensure your home and our community's common areas are safe and looking their best. Following are a few tips you can follow to help care for your yard and home exterior:

- Don't overload exterior outlets with outdoor decorations, etc.
- No décor items can be attached to the home without management office notification/ approval (e.g. flag holders, hose holders, flower boxes, etc.).
- Lawns are mowed on a regular schedule (weather permitting). Please remove any personal belongings (outside furniture, toys, etc.) from lawn areas the morning of your scheduled mowing day.
- Please be sure to promptly clean up after your pets in all areas of the community, including your yard.
- Keep breezeways and common hallways clear. Do not use these areas to store trash or personal items, including bikes, grills, boxes, toys, etc.)

### SEASONAL MAINTENANCE

- Fresh mulch is added to planting beds in the spring.\*
- Shrub pruning is performed in both the spring and fall.\*
- Gutters are cleaned during the fall.\*
- Leaf clean-up occurs in the fall after the majority of leaves have fallen.\*
- Our crew will clear snow from streets and common sidewalks. Residents are responsible for snow and ice removal from their driveway and walkways (within 24 hours after snowfall has stopped).
- During the cold season, unhook garden hoses and cover spigots (covers can be obtained through the management office).

*\*Schedules for our seasonal maintenance activities will be communicated in advance.*

## CONTACT INFORMATION

Management Office: 301-649-9700  
Maintenance Requests: 301-649-9700

GlenHavenApartments.com  
GlenHavenLeasing@bbcgrp.com



Glen Haven

