



**OFFICE HOURS:**  
 Mon-Fri.....9am - 5:30pm  
 Sat.....10am - 4pm

**PHONE NUMBER:**  
 309-682-8532

**NOTES FROM THE OFFICE**

- ⇒ We have **1 garden plot** remaining available, if you would like that plot please contact our office. First come, first serve.
- ⇒ The office will be closed Saturday, May 25th through Monday, May 27th in observance of Memorial Day Weekend.
- ⇒ The pool will open, weather permitting, on Friday, May 17th.
- ⇒ Our Spring giveaway raffles are available in the office. Come **ENTER TO WIN!** Winner drawn on Friday, May 17th @ noon. We'd love for that winner to be you!

**MY QUESTION**

**Can I bring a friend to the pool?**

*Yes, you have a pool pass that needs to come with you when you go to the pool. That pass allows you and up to 2 outside guests. Keep in mind that you are held responsible for their behavior, so make sure they are following the rules. Here are a few of the key rules:*

- ⇒ NO running, pushing, diving, disorderly or unlawful conduct.
- ⇒ A person under the influence of alcohol or exhibiting erratic behavior will be denied entry.
- ⇒ Children who are not potty trained **MUST** be in swimmers. All others must wear proper swimwear, no clothing allowed to be worn in pool.
- ⇒ No food, drink, gum, alcohol, tobacco, or the like will be allowed in or about the pool area. And **NO LITTERING**, utilize the trash cans placed at each entrance.
- ⇒ NO GLASS objects of any kind are allowed in the pool area.
- ⇒ Pool will close during inclement weather, and for 15 mins following.

**COMMUNITY TIPS**

- ⇒ **SPEED LIMIT 10 MPH** Please keep the posted speed limit in mind when traveling in our parking lot. This is for your safety, as well as others. Many residents walk their garbage to the dumpsters, walk their pets on a frequent basis, and there are young children at play as well. We are concerned for the safety of everyone. *Thank you!*
- ⇒ **KEEP DUMPSTERS CLOSED** Raccoons are not our friends, and leaving dumpster lids open is a great invitation for pests, we ask that you be mindful to close the lid once you've deposited your garbage. *We appreciate you!*
- ⇒ **DISPOSE OF BUTTS PROPERLY** If you are a smoker in our community please keep a few good neighbor manners in mind. Don't smoke near open windows or doors and dispose of your butts in an appropriate container, not in rock or grassy areas outside your building. *Your neighbors will thank you!*
- ⇒ **TIMELY MAINTENANCE** If you notice an issue in your apartment or the community that is in need of repair, please notify us as soon as possible. We take pride in our neighborhood. *Thanks for your help!*

**May 2019**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Rent is due	2	3 Building 5 Pest Control	4
5	6 Rent is late add \$25	7	8	9	10 Building 6 Pest Control	11 <i>Race for the Cure</i>
12 <i>Mother's Day</i>	13	14	15	16 Rent is really late add \$25	17 Building 7 Pest Control <b><u>Pool Opens!</u></b>	18
19	20	21	22	23	24 Building 8 Pest Control	25 <i>Office will be closed</i>
26	27 <i>Office will be closed</i>	28	29	30	31 No Pest Control	

**APARTMENT LIVING TIP**

**HOW TO CLEAN YOUR AC FILTER**

(NEEDS TO BE COMPLETED BI-WEEKLY DURING SEASON)

*Step 1—Turn off AC*

*Step 2—Lift AC cover off of unit front*

*Step 3—Remove filter from the front of machine.*

*Step 4—Use a vacuum to remove accumulated dirt and grime. Be careful not to use pressure on the filter as this may cause a tear.*

*Step 5—You may need to use a solution of water and vinegar to remove more difficult grime.*

*Step 6—Dry with a clean towel or paper towels.*

*Step 7—Place the filter back in the AC unit and replace the front cover.*