

# Housing Authority City of Yuma

“How to Create an Account”

Guide to apply for Housing Assistance





To get started  
**Click Applicant Login**

## Register for a Fast, Easy Application

With a free account, you can:

- ✓ Save your application and log in at any time to continue.
- ✓ Check the status of your applications.
- ✓ Use your account with multiple applications.

▶ Register Now



**Click here to create an account**

## Create An Account

I have a registration code

I do NOT have a registration code

**Current Applicants and Current Residents  
CLICK HERE**

**Enter your Registration Code  
and Click Go**

**If you are a current applicant or resident and do not have your registration code, please contact office at 928-782-3823 x 121**

**New Applicants  
CLICK HERE**

## Create An Account

Please contact the leasing office if you don't know your registration code.

Enter Your Registration Code

First Name\*

Last Name\*

SSN#\* (If you do not have a SSN, please enter 999-99-9999)

Confirm SSN#\*

Phone (Home)\*

**Complete all required fields marked with an asterisk (\*)**

**Enter email address in these boxes. If you do not have an email address, create one and then return to this page.**

### Account Information

Email Address\* (Your email address is your user name)

Confirm Email Address\*

Password\*

Confirm Password\*

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

I have read and accept the Terms and Conditions

**Create a password and enter it in each of these boxes.**

**Your password must have:**

- At least 10 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 number
- 1 special character such as @#\$!\*<sup>\*</sup>

Register

## RENT*Café* TERMS OF SERVICE

If you are a property manager or owner, please click [here](#).

Welcome to RENT*Café*! These Terms of Service (these "Terms" or the "Agreement") apply to persons or entities who access the RENT*Café* websites, or related downloadable mobile applications (collectively, the "Site"), including without limitation renters and potential renters (collectively, with all persons or entities who access the Site, "Users", "you" or "your"). For the avoidance of doubt, the "Site" shall include all information, data, text, software, photographs, images, graphics, organization, layout, design, and other content contained on the website. If you are a property owner or manager who lists or advertises properties or otherwise uses services available on the Site to communicate or transact with Users (a "property manager" or "owner"), your use of the Site is governed by the RENT*Café* Agreement For Property Owners and Managers.

RENT*Café* is a technology platform that facilitates the development and delivery of innovative renter-related services, including advertising rental properties to prospective tenants, assisting prospective renters in their search for a new place to live, and managing and facilitating various activities and transactions between Users and property managers or owners related to rental properties (the "Services"). RENT*Café* allows prospective and current residents of properties that use the Site to take advantage of a range of services designed to make their relationship with their property manager or owner as pleasant as possible.

The Site is owned and operated by Yardi Systems, Inc. (collectively, with its subsidiaries and affiliates, "Yardi", "we", "us" or "our"). Since 1982, Yardi has been dedicated to the design, development, and support of property management software. Throughout these Terms, all references to the Site and to "RENT*Café*" shall include the websites of affiliates and subsidiaries of Yardi that are involved with the operation of the Site or the provision of the Services.

**IMPORTANT – PLEASE READ CAREFULLY. THESE TERMS CONSTITUTE A LEGAL AGREEMENT BETWEEN YOU AND YARDI. THIS AGREEMENT ALONG WITH ANY OTHER TERMS THAT MAY BE POSTED ON THE SITE WITH RESPECT TO RENT*Café* PRODUCTS AND SERVICES, AND ANY OTHER WRITTEN AGREEMENTS OR CONTRACTS BETWEEN YOU AND YARDI THAT INCORPORATE THESE TERMS BY REFERENCE, SET FORTH THE COMPLETE TERMS AND CONDITIONS UNDER WHICH YOU MAY ACCESS AND USE THE SITE AND THE SERVICES. IF YOU DO NOT AGREE TO THESE TERMS, YOU MAY NOT USE THE SITE OR THE SERVICES.**

1. **YOUR ACCEPTANCE.** Yardi is pleased to provide the Site and the Services conditioned upon your acceptance, and we hope that you will find the Site informative and useful. BY USING THE SITE, YOU EXPRESSLY ACCEPT AND CONSENT TO THESE TERMS WITHOUT QUALIFICATION. YARDI MAY AMEND THESE TERMS FROM TIME TO TIME. SHOULD THESE TERMS BE MODIFIED IN ANY WAY, THE NEW TERMS WILL BE POSTED TO THIS WEBPAGE. BY USING THE SITE AFTER THE EFFECTIVE DATE OF ANY MODIFICATION TO THESE TERMS, YOU EXPRESSLY CONSENT, WITHOUT QUALIFICATION, TO THE MODIFIED TERMS.

2. **YARDI IS NOT A PARTY TO ANY RENTAL TRANSACTIONS.**

2.1 The Site serves as a platform for property managers and owners to provide the Services. Yardi does not own or manage the properties listed on the Site and does not enter into rental contracts for those properties. Although the Site may lead to certain business transactions expressly agreed to between Yardi and Users, Yardi is not a party to any transactions between Users and property managers other than providing the Site. AS A RESULT, YARDI SHALL NOT BE LIABLE UNDER ANY CIRCUMSTANCES FOR INFORMATION, THE CONTENTS OF ANY DOCUMENTS, OR FOR ANY OTHER INTERACTIONS BY, BETWEEN OR AMONG USERS, PROPERTY MANAGERS OR OWNERS THROUGH THE SITE.

2.2 You are responsible for how you use the Site, and Yardi encourages anyone who accesses the Site, including Users, to exercise sound judgment when entering into property rental transactions. IN THE EVENT THAT YOU HAVE A DISPUTE WITH A PROPERTY MANAGER OR OWNER, YOU RELEASE YARDI FROM ANY CLAIMS, DEMANDS AND DAMAGES (ACTUAL AND CONSEQUENTIAL) OF EVERY KIND AND NATURE, KNOWN AND UNKNOWN, SUSPECTED AND UNSUSPECTED, DISCLOSED AND UNDISCLOSED, ARISING OUT OF OR IN ANY WAY CONNECTED WITH SUCH DISPUTES.

3. **ACCESS TO AND USE OF THE SITE.**

3.1 Yardi provides you with certain information and functionality through the Site. You are solely responsible for providing all equipment necessary to establish a connection to the Internet, access to the Internet, and any telephone, wireless or other connection and service fees associated with such access.

3.2 Yardi has the right, but not the obligation, to take any of the following actions without providing any prior notice to you: (a) change or terminate all or any part of the Site or the Services; (b) restrict or terminate your access to all or any part of the Site or the Services; or (c) refuse, move, or remove any content that is available on the Site and any material that you submit to the Site.

Accept

Close

Once you click on the Terms and Conditions, read and Click Accept.

Most new registered users will get prompted to these pages,  
Click “Next or continue.”

50058 Online Application

Application Progress 0%

Applications & Certifications | Hi, John ▾

Language Selection

Welcome Page

Contact Information

Household Information

WL Preferences

Waiting Lists

Review & Submit

Log Out

\* Denotes a required field

Select your preferred language

Preferred Language\*

English

Español (Spanish)

Next

Applications & Certifications



Housing Authority of the City of Yuma

420 S Madison Ave  
Yuma, AZ 85364-2320

**Account Information**

- Type: 50058 Online Application
- Status: Incomplete
- Last Update Date: 1/12/2021
- Created Date: 1/12/2021

Continue

# 50058 Online Application

Application Progress 8%

Applications & Certifications | Hi, Tester ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

## Welcome to the online application

Click **Save and Continue** to get started.

[Back](#) [Next](#)



Click Next to begin your application.

## 50058 Online Application

Application Progress 15%

Applications & Certifications | Hi, John ▾

Language Selection

Welcome Page

Contact Information

Household Information

WL Preferences

Waiting Lists

Review & Submit

Log Out

\* Denotes a required field

### Contact Information

Mailing Address \*

City \*

State \*

Zip \*

I do not have a mailing address

E-mail

Phone1

Phone2

Phone3

Back

Next

Complete contact information such as Mailing Address and Phone Number. Complete the required fields to continue.

Click "Next"



## 50058 Online Application

Application Progress 23%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information**
- Household Members
- Annual Income
- Unit Accessibility
- Special Circumstances
- Additional Details
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Household Information

Next, we will collect information about the people in your household. Your household includes:

- The head of household
- Co-head of household
- Spouse
- Other adults and children who live with you
- Live-in aides
- Foster children/adults

[Back](#) [Next](#)

You will provide the details about your family members. To continue Click “Next”

Click “More Info Needed” for the Head of Household to complete all required fields.

## 50058 Online Application

Application Progress 31%

Applications & Certifications | Hi, John ▾

Language Selection  
Welcome Page  
Contact Information  
Household Information  
**Household Members**

Annual Income  
Unit Accessibility  
Special Circumstances  
Additional Details

WL Preferences  
Waiting Lists  
Review & Submit  
Log Out

\* Denotes a required field

### Household Members

Click **Add Household Member** to add each member. Your household includes:

- The head of household
- Co-head of household
- Spouse
- Other adults and children who live with you
- Live-in aides
- Foster children/adults

**Add Household Member**

First Name	Last Name	Relationship	Age	Gender	Edit	Delete
John	Doe	Head of Household	(Blank)	(Blank)	<b>More Info Needed</b>	Delete

Showing 1 to 1 of 1 entries

**Back** **Next**

## Tell Us About Household Members

### Member Details

First Name\*

John

Middle Name

Last Name\*

Doe

Date of Birth\*

Social Security Number (If this person does not have a SSN, enter 999-99-9999)\*

999-99-9999

Gender\*

Relationship to the Head of Household\*

Head of Household

Is this person disabled?\*

**Ethnicity**

Hispanic or Latino\*

**Race**

American Indian or Alaska Native\*

Asian\*

Black or African American\*

Native Hawaiian or Other Pacific Islander\*

White\*

Is this person a United States citizen by birth, a naturalized citizen, or a U.S. national?\*

Preferred language other than English.

Notes:

Save

Cancel

Complete all the required fields marked with an asterisk (\*) once completed  
Click "Save"

## 50058 Online Application

Application Progress 31%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
  - Household Members**
- Annual Income
- Unit Accessibility
- Special Circumstances
- Additional Details
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Household Members

Click **Add Household Member** to add each member. Your household includes:

- The head of household
- Co-head of household
- Spouse
- Other adults and children who live with you
- Live-in aides
- Foster children/adults

**Add Household Member**

First Name	Last Name	Relationship	Age	Gender	Edit	Delete
John	Doe	Head of Household	30	Male	<b>Edit</b>	<b>Delete</b>

Showing 1 to 1 of 1 entries

**Back** **Next**

To add additional Family Members  
**Click “Add Family Member”**  
Complete this step for every additional family member in your household. Once you have added everyone **Click “Next”**.

## 50058 Online Application

Application Progress 38%

● Applications &amp; Certifications | Hi, John ▾

Language Selection

Welcome Page

Contact Information

Household Information

Household Members

Annual Income

Unit Accessibility

Special Circumstances

Additional Details

WL Preferences

Waiting Lists

Review &amp; Submit

Log Out

\* Denotes a required field

### Annual Income

Enter the total annual income for everyone in your family.

Annual Income \* 

Back

Next

Enter annual Income  
Click "Next"

## 50058 Online Application

Application Progress 46%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
  - Household Members
  - Annual Income
  - Unit Accessibility**
- Special Circumstances
- Additional Details
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Unit Accessibility

Does any member of your household require unit accessibility accommodations? If none apply, select **None**.

- |                 |                          |
|-----------------|--------------------------|
| Hearing Access  | <input type="checkbox"/> |
| Mobility Access | <input type="checkbox"/> |
| Sight Access    | <input type="checkbox"/> |
| None            | <input type="checkbox"/> |

[Back](#) [Next](#)

Select if Unit Accessibility is needed or None.  
**Click "Next"**



## 50058 Online Application

Application Progress 54%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- Household Members
- Annual Income
- Unit Accessibility
- Special Circumstances**

- Additional Details
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Special Circumstances

Are you currently displaced or homeless? If none apply, select None .

Displaced	<input type="checkbox"/>
Homeless	<input type="checkbox"/>
None	<input type="checkbox"/>

[Back](#) [Next](#)

Select Special Circumstances or None and Click "Next"

## 50058 Online Application

Application Progress  62%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
  - Household Members
  - Annual Income
  - Unit Accessibility
  - Special Circumstances

Additional Details

- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Additional Details

**IMPORTANT:** Original social security cards, birth certificates and/or permanent resident cards are required for ALL household members at time of eligibility appointment.

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Please read and Click "Next"

# 50058 Online Application

Application Progress  69%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

## Preferences

Select all preferences that apply to your family. If none apply, click **Save and Continue**.

No information available

**Click "Next"**

[Back](#) [Next](#)

## 50058 Online Application

Application Progress 77%

● Applications & Certifications | Hi, John ▾

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

\* Denotes a required field

### Waiting Lists

Select the waiting list(s) that you want to apply to

Search:

Select	Waiting list <sup>▲</sup>	Description
<input type="checkbox"/>	Casa Sierra Vista Apartments	Casa Sierra provides for the elderly under the Section 202 program. An equal housing opportunity is afforded to all persons who are at least sixty-two (62) years of age, handicap and/or disabled and who qualify under federal income limits.
<input type="checkbox"/>	Housing Choice Voucher	The Housing Choice Voucher (HCV) Program, formerly known as "Section 8", provides assistance for very low-income households (single or family), the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market.
<input type="checkbox"/>	Mesa Heights	Mesa Heights Apartments 2150 S. Arizona Avenue, Yuma, AZ 85364
<input type="checkbox"/>	Rental Assistance Demonstration	The Rental Assistance Demonstration (RAD) is a voluntary program of the Department of Housing and Urban Development (HUD). RAD seeks to preserve public housing by providing Public Housing Agencies (PHAs) with access to more stable funding to make needed improvements to properties.

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Next



Apply to waitlists you would like to get added to then **Click "Next"**

## 50058 Online Application

Application Progress  85%

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit**
- Log Out

\* Denotes a required field

### Final Review & Submission

Confirm the information you entered is correct. When you are ready to submit your application, accept the terms and conditions and click **Save and Continue**.

- Household Members**
- Annual Income
- Unit Accessibility
- Special Circumstances
- Additional Details
- WL Preferences

Waiting Lists

First Name	Last Name	Relationship	Age	Gender	Citizenship
John	Doe	Head of Household	30	Male	Eligible Citizen

### Terms and Conditions

I understand that any false or misleading information will result in the rejection of this application. All applications are conditional upon final review by the housing authority.

I accept the above terms and conditions.

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Under Final Review and Submission you have the opportunity to review your information. You may click on the individual tabs to review each section. Once you've reviewed your entries check the box next to "I accept the above terms and conditions" and **Click "Save and Continue"**

## 50058 Online Application

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

Application Progress  100%

● Applications & Certifications | Hi, John ▾

\* Denotes a required field

### Application Submitted

You submitted your application.

[Download Application as PDF](#)

[Back](#) [Log Out](#)

Once you reach this page, you should have received an email confirmation you have applied to Housing Authority City of Yuma. Under Application Confirmation you have the option to download a copy of the application

**Click “Download Application as PDF”**



## Online Application Summary

Profile	
John Doe	:
	:
	555-555-5555
	:
Confirmation Number:	A000002
	E-mail:
	b.buenrostro91+rentcafe@gmail.com
Applied Date:	5/28/2021 2:51:56 PM
Application Status:	Submitted

Household Information					
Name	Member	LEP	SSN	Age	Gender
John Doe	Head of Household		XXX-XX-9999	30	M

Income	
Annual Income:	3,000.00

Special Needs		Access	
Displaced		Hearing Access	
Homeless		Mobility Access	
X None		Sight Access	
		X None	

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Housing Authority of the City of Yuma  
420 S. Madison Avenue, Yuma, Arizona 85364  
(928) 782-3823



- 1 -

Your online Pre-application summary, print for records.

Waiting List		
Description	Status	Reason

## 50058 Online Application

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

Application Progress  100%

● Applications &amp; Certifications | Hi, John ▾

\* Denotes a required field

### Application Submitted

You submitted your application.

[Download Application as PDF](#)[Back](#)[Log Out](#)

To complete the application process simply  
**Click “Log Out”**