



Swallow Road Renovations

Monthly Update: JANUARY 2021

It's 2021!! - We made it into a new year!

As we look back on the past year, we have learned a lot, about teamwork and want to continue sharing the updates about the Swallow Renovation project with you on a monthly basis.

We hit the ground running and have made large steps in getting all of our plans and documents submitted to the City, and are now talking about the exciting closing date, when we can really begin the work!

We hope you continue to read this newsletter on a monthly basis, as we will start to share information about moving/packing, how we are coordinating moving residents into temporary units, and important Next Steps.

-Swallow Road Operation Renovate Project team

Tentative Construction Schedule

1. Beginning of March 2021 (phased approach)
2. Start on East side of property, buildings 4 & 5
3. Complete about 2 buildings per month
4. Do "outside work" (roofing, siding, windows, parking lots and landscaping) during the summer



Please Note:

We have started to send out 30 day move notices to the first phase of the project. When you receive a notice, you are required to sign and return it ASAP. Please contact CARE Housing with any Questions or Concerns.

PROJECT UPDATES

As we get closer to our start date a lot of "finalizing" happens. We are currently:

- Finalizing our financing to pay for the project
- Finalizing our documents for the ownership transfer
- Finalizing our design plans for city permitting
- Finalizing our contracts and legal agreements
- Finalizing our relocation plans to make this a good experience for all of you.



Count down to estimated project start:

approximately 1.5 month





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Moving/Packing Tips

- **Bundle breakables and cover in padding to avoid any breakages.**
- **Pack an overnight bag in case you're too tired to unpack after the move.**
- **Cover the openings of your toiletries with saran wrap to avoid leakage.**
- **Reduce the amount of belongings you have by donating or giving away to friends and family.**
- **Put aside time each day to pack and organize your belongings.**
- **Remember to be patient with yourself and others.**

Each unit will be cleaned between residents during temporary moves, and permanent moves. We have developed an in-depth COVID-19 policy that everyone involved with this project will be required to follow during this time.

When will we receive boxes?

We are working with two(2) different moving companies. When your phase is scheduled, and you receive a notice to move letter, it will outline which company is assigned to your unit.

At that time the moving company will schedule a time directly with each household to do a walk through to *get an idea* of how many boxes you will be needing. They will also do an assessment of how many crew members they will need to schedule to complete your move.

If at any point, that you feel you or a member of your household needs a reasonable accommodation to assist in packing and moving, please notify CARE Housing property manager Tatiana Zentner, tzentner@carehousing.org or 970-829-1609

We invite you to check out the full renovation/relocation plan that will be available February 1st, on our website :

www.carehousing.org

Please note that open communication is extremely important to us during this exciting project, we do understand that due to outside circumstances things may change, so we appreciate your understanding and flexibility.

Have questions?

CARE Housing Property Manager:

Tatiana Zentner 970-829-1609 tzentner@carehousing.org

Village on Swallow: Property Manager:

Jean Freismuth 970-416-2468 jfreismuth@housingcatalyst.com

