



Welcome

We would like to take this opportunity to welcome the following new employees: Deni Barrera, Marcos Benitez, Nelson Decker, Kyronn Jackson, Yessi Montecinos, Jonathan Piche, Mucio Salto, Arturo Suarez, Adriano Vivanco-Lizarbe, William Walker, Chris Faddoul and Lauren Weathersby. We're glad you're here!

What's Happening in January

- Jan 1 – Happy New Year – All offices closed
- Jan 2 – Mgr weekend
- Jan 4 – Friendly reminders
- Jan 8 - Supplemental Supply Order
- Jan 9 – Asst Mgr weekend
- Jan 11 - File evictions for Dec rent / 30-day
Eviction Notices w/Regional Appvl
- Jan 14 - Market Survey due / Update Yardi
Comp Survey / Payroll due
- Jan 15 - Submit RCF changes / Monthly Mgmt
Plan Due / Asst Mgr Breakfast Club
- Jan 19 – Leasing Breakfast Club / Serv Mgr
Breakfast Club
- Jan 21 - AME done by 3 pm
- Jan 22 – Close A/P
- Jan 26 - Primary Supply Order
- Jan 28 – Payroll due / Update Yardi Comp
Survey / Mgr Breakfast Club
- Jan 29 –Send collection files to collection
agency
- Jan 30 - Mgr weekend

Happy Anniversary

Chelsey Johnson	01/03/11
Rosendo Arizmendi	01/23/12
Patricia Torres-Ortega	01/07/13
Lyle Koop	01/06/14
Jose Gardea	01/15/14
Brandon Ortega	01/30/15
Alejandro Alvarez	01/26/16
Jose Lopez	01/02/17
Jesus Loreda	01/08/18
Jonathan Arias	01/19/18
Ebony Babineaux	01/24/18
Donica Gracia	01/31/18
Josue Torres	01/31/18
Taylor Durham	01/03/20
Joshua Tovar	01/27/20
Richard Burton	01/29/20

Happy Birthday

Maria Corona	Jan 01
Devin Carden	Jan 02
Jessica Hoquist	Jan 03
Alaina Clark	Jan 04
Ron Aycock	Jan 06
Karl August	Jan 07
Ashley Leyva	Jan 09
Juan Lopez	Jan 10
Chris Trusty	Jan 13
Jose Gardea	Jan 13
Adriane Armstrong	Jan 15
Rosendo Arizmendi	Jan 16
Stacey White	Jan 19
Frank Heald	Jan 21
Monica Rowlett	Jan 21
Jacoria Grant	Jan 23
Allison Hamrick	Jan 24
Ed Harrell	Jan 27
Patricia Torres-Ortega	Jan 28
Lauren Weathersby	Jan 28
Malissa Minucci	Jan 30



NEW TACOS



DLR

Adriano Lizarbe-Vivanco
Service Tech

Spouse – Marlene Diaz

Hobbies/Interests – work

Place of birth – Lima, Peru

Favorite song – “You are so Beautiful”

Favorite Restaurant/Food –
Lomosaltado

What did you do on your last vacation? Travelled

What would you do if you won the lottery? Pay off my house



DLR

Mucio Salto
Service Manager

Spouse – Monica Galvan

Hobbies/Interests – Work

Place of birth – Houston, TX

Favorite song – “La Chona”

Favorite Restaurant/Food – Tacos

What did you do on your last vacation?
Went tubing.

What would you do if you won the lottery? – Nothing.



HLF

Deni Barrera
Maintenance Tech

Hobbies/Interests – Sports

Place of birth – Houston, TX

Favorite song - Gospel

Favorite Restaurant/Food – Italian

What did you do on your last vacation?
Went to the lake.

What would you do if you won the lottery? – Try to help as many people as I can.



DLR

Yessi Montecinos
Leasing

Nickname – Jessie

Spouse/Children – Randy Rodriguez
(spouse), Nathaniel (1 yr)

Hobbies/Interests – Fitness

Place of birth – Honduras

Favorite Restaurant/Food – Fried rice

What did you do on your last vacation?
I went to Miami.

What would you do if you won the lottery? – I will definitely buy a house.



DLR

Lauren Weathersby
Property Manager

Nickname – Lulu

Spouse/Children – Husband and 3 children (10, 8 & 6)

Hobbies/Interests – Reading

Place of birth – Houston, TX

Favorite song – Too many to choose one

Favorite Restaurant/Food – Italian

What did you do on your last vacation?
Girls trip to Mexico.

What would you do if you won the lottery? Pay off all credit cards.



DLR

William Walker
Assistant Manager

Significant Other – Christopher Daly (fiancé)

Hobbies/Interests – Church, interior design, travel, shopping

Place of birth – Wichita, KS

Favorite song – “First Began” by PJ Morton

Favorite Restaurant/Food – Italian

What did you do on your last vacation?
Sat on a beach and enjoyed a cocktail.

What would you do if you won the lottery? – Buy a few more homes and take care of my family.



HLF

Jonathan Piche
Property Manager

Children – Leland (11), Paris (15)

Hobbies/Interests – Love to write short stories

Place of birth – Houston, Texas

Favorite song – “Creep” by Radiohead

Favorite Restaurant/Food – A good steak

What did you do on your last vacation?
Went to Memphis to visit Graceland.

What would you do if you won the lottery? – Make sure my kids went to the best college.



AST

Nelson Decker
Maintenance Tech

Hobbies/Interests – Fishing

Place of birth – Grand Prairie, TX

Favorite song – “Walk” by Pantera

Favorite Restaurant/Food – at home

What did you do on your last vacation?
Fishing

What would you do if you won the lottery? Go fishing.



HLF

Arturo Suarez Gonzalez
Service Manager

Spouse/Children – Spouse and 3 children (7, 5 and 7 mos)

Hobbies/Interests – Fishing

Place of birth – Mexico

Favorite song – Mexican music

Favorite Restaurant/Food – Los Cucos

What did you do on your last vacation?
Went to Mexico to visit my family.

What would you do if you won the lottery? – Pay off my house and invest my money.



CYP

Kyronn Jackson
Leasing

Significant Other/Children – Cheyenne (fiancé), Kyrie & Kylo (sons)

Hobbies/Interests – Piano, poetry, and STAR WARS!!

Place of birth – Arkansas

Favorite song – John Legend and Sam Smith

Favorite Restaurant/Food – Benihana

What did you do on your last vacation? Took a cruise.

What would you do if you won the lottery? – Build a Neighborhood for my family.



HLF

Marcos Benitez
Service Tech

Hobbies/Interests – Traveling, playing video games, spending time with family.

Place of birth – Houston, TX

Favorite song – “If Today Was Your Last Day”

Favorite Restaurant/Food – Mexican food

What did you do on your last vacation? Spent time with my brother.

What would you do if you won the lottery? – Share it with my family.



TIM

Chris Faddoul
Maintenance Tech

Spouse/Children – Candy (wife) and son (13)

Hobbies/Interests – Sports, camping, hunting

Place of birth – Los Angeles, CA

Favorite song – Hip-hop & oldies music

Favorite Restaurant/Food – Yard House, ribs, burgers

What did you do on your last vacation?
Relaxes

What would you do if you won the lottery? – Buy my parents a house.

Hats off to you!



Congratulations to Emily Hernandez on her promotion to Assistant Manager of ELD/PIP.

Congratulations to Jon Sanchez on his promotion to Assistant Manager of PCR.



Congratulations to Shelbi Rivera on her promotion to Property Manager of SOU.



Congratulations to Lupe Tijerina, Jr. on his promotion to Service Manager of SOU.

Employee of the Month

We receive many Pat on the Back cards each month from our residents. Following are last month's recipients:

- ❖ **Diana Carbajal** – For being helpful and accommodating during a new resident's move in process.

Policy Revisions

Following are the new / revised policies that have come out in the past month. Please check this list to make sure you have received these updates.

PP-F5060 – Employer's First Report of Injury or Illness – removed reference to G& A Partners and added LumaCorp

PP-F2212 – Property Owner List – added AST & CYP

For the latest on Coronavirus (COVID-19) click [here](#).

Lumacorp
Take advantage of your benefit!

alight

Happy Holidays! We are here for you.



We are still here to help you and your family navigate through these unique and challenging times. Please know that I am available and ready to assist.

I can help you get the most out of your benefits during this time. So, if you have questions about how I can help or would like to clear up any confusion about your coverage, don't hesitate to contact me.

Get started.

Simply reply to this email or give me a call, and I'll be happy to assist you.

Happy to help,

Margaret Schneider
Your Health Pro
margaret.schneider@alight.com | 800-513-1667 x818

PS ¡Sí, hablamos español también! HealthPro.Espanol@alight.com



You can access your personal employment information including viewing your vacation time balance and even printing your paystub through Paycom with your new login information.

If you have any questions, please utilize the help section in the Paycom system or contact Ashley Leyva.

Employee Assistance Program

For access to EAP services, such as a referral to counseling, legal, credit and debt consulting services, and much more, please use the contact information below:

Work-life Balance Employee Assistance Program

Toll-free, 24-hour access

- 1-800-854-1446: English
- 1-877-858-2147: Spanish
- 1-800-999-3004: TTY/TDD

Online access

www.lifebalance.net; *user ID and password:* lifebalance



Better benefits at work.



Don't forget! If you refer someone for one of our open positions, you will receive \$1000 for each referral that is hired (\$500 for part time employees)! Visit workatlumacorp.com to view the openings and then give your friends a call!

- **Recognition for service: to honor those who have given extra time & performed duties *beyond their job descriptions* for the benefit of the community and/or the company.**

'NOMINATE SOMEONE'

I nominate _____ for special recognition because _____

Attn: Kathi Tuttle (Property) _____ Signature _____



New Year's Resolutions That You Can Actually Keep

by Gianna D'Ambrozio - www.odysseyonline.com

BE KIND TO OTHERS

STAY AWAY FROM DRAMA

TRY SOMETHING NEW

EAT HEALTHIER

BE HONEST

BE MORE POSITIVE

BE YOURSELF

Reliant DISCOUNT for LumaCorp Employees!

As an employee of LumaCorp, you qualify for a special discount when you enroll in Reliant Paperless Billing with any Reliant electricity plan.* We're pleased to team with Reliant to bring you this exclusive **Client Employee Program** offer.

When you register for the **Reliant Client Employee Program** and sign up for Paperless Billing, you'll enjoy many benefits.

- Choose a plan that fits your needs—the Paperless Billing discount applies to any Reliant plan.*
- Get a 5% monthly discount on your bill, for the electricity you use, with Reliant Paperless Billing.**
- Enjoy the convenience of Paperless Billing — no more stamps to buy and nothing to get lost in the mail.

NEW CUSTOMERS

1. Visit reliant.com or call 1-866-RELIANT.
2. Choose a plan that works for you and sign up for it—all Reliant plans are eligible for the discount.*
3. Once you're signed up, obtain your Reliant account number from your enrollment confirmation and your ESID (which identifies your meter) from previous provider's bill.
4. Follow the steps listed under "Existing Customers" to complete registration the program.

EXISTING CUSTOMERS

Make sure to have handy a copy of your current bill to provide requested information regarding your account.

1. Visit <https://www.reliantcep.com/login/>
2. Enter your company password **L5C2CEP**
3. Provide the requested account information from your bill.
4. Be sure to sign up for Reliant Paperless Billing to complete the registration process by visiting reliant.com/paperless.

**Did
you
know?**



French 75 Recipe

Celebrate with a toast!

YIELD:
makes 1 cocktail

ACTIVE TIME:
2 minutes

TOTAL TIME:
2 minutes

RATED:
★★★★☆

Ingredients

2 ounces gin

1 ounce freshly squeezed lemon juice

2 teaspoons sugar

Champagne or sparkling wine

Garnish: long thin lemon spiral and
cocktail cherry

Directions

1. Fill cocktail shaker with ice. Shake gin, lemon juice, and sugar in a cocktail shaker until well chilled, about 15 seconds. Strain into a champagne flute.
2. Top with Champagne. Stir gently, garnish with a long, thin lemon spiral and a cocktail cherry.

Fidelity 401(k)

To make changes or learn more:
Fidelity NetBenefits at www.401k.com
Retirement Benefits Line at 1-800-835-5097



LumaCorp Calendar

January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21 All offices closed NEW YEAR'S HOLIDAY	2 Mgr weekend
3	4 Friendly reminders OME due 10:00am Staff meeting	5 8:00am Update Emp Address Changes in Paycom	6 5:30pm Close leasing week	7	8	9 Asst Mgr weekend
10	11 30 day eviction notices w/Reg appvl File evictions	12 9:30am Supplemental Supply order	13 8:00am Personal contact for Jan expirations 5:30pm Close leasing week	14 Market Survey due 8:00am 45-day notice 8:30am Payroll due 10:00am Update Yardi	15 Monthly Mgmt Plan Submit RCF changes 8:00am 75-day notice 9:00am Asst Mgr	16
17	18 10:00am Staff meeting	19 9:00am Leasing Breakfast club 10:00am Srv Mgr Breakfast Club	20 5:30pm Close leasing week	21 3:00pm AME Done	22 Close A/P	23
24	25	26 9:30am Primary supply order	27 5:30pm Close leasing week	28 8:30am Payroll due 9:00am Mgr Breakfast club 10:00am Update Yardi	29 10:00am Send collection files to collection agency	30 Mgr weekend 8:00am Personal contact for Feb expirations
31	Feb 1	2	3	4	5	6

**Vacation Calendar
January 2021**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					01	02 MILLER JR, MARSHALL Status - Active 8.00 - VACATION LOPEZ, RAYMUNDO G Status - Active 8.00 - VACATION



Vacation Calendar January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
03	04 CORONA, MARIA ISABEL Status - Active 4.00 - BIRTHDAY ORTEGA, BRANDON Status - Active 8.00 - VACATION LOREDO-RAMIREZ, J JESUS Status - Active 8.00 - VACATION LEE, TAISHA M Status - Active 8.00 - VACATION DECARLO, KRISTI Status - Active 8.00 - VACATION CARDEN, CHARLES D Status - Active 4.00 - VACATION MARTINEZ, BLAINE Status - Active 8.00 - VACATION MCCLUNG, JIMMY E Status - Active 8.00 - VACATION CARR, ROBIN Status - Active 8.00 - VACATION GARDEA CANEZ, LUIS Status - Active 8.00 - VACATION BREESE, DANDI Status - Active 8.00 - VACATION MANUEL, OSCAR Status - Active 8.00 - VACATION WRIGHT-JOHNS, VIRGIE Status - Active 8.00 - VACATION TORRES-ORTEGA, PATRICIA H Status - Active 8.00 - VACATION CORONA, MARIA ISABEL Status - Active 4.00 - VACATION	05 ORTEGA, BRANDON Status - Active 8.00 - VACATION DECARLO, KRISTI Status - Active 8.00 - VACATION CARDEN, CHARLES D Status - Active 8.00 - VACATION QUICK, ALLISON M Status - Active 8.00 - VACATION WRIGHT-JOHNS, VIRGIE Status - Active 8.00 - VACATION CORIA, JIMMY Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	06 ORTEGA, BRANDON Status - Active 8.00 - VACATION CARDEN, CHARLES D Status - Active 8.00 - VACATION QUICK, ALLISON M Status - Active 8.00 - VACATION WRIGHT-JOHNS, VIRGIE Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	07 ORTEGA, BRANDON Status - Active 8.00 - VACATION CARDEN, CHARLES D Status - Active 8.00 - VACATION QUICK, ALLISON M Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	08 ORTEGA, BRANDON Status - Active 8.00 - VACATION CARDEN, CHARLES D Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	09

Vacation Calendar January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
03	04 CORIA, JIMMY Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	05	06	07	08	09
10	11 ORTEGA, BRANDON Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	12 DURHAM, TAYLOR LYNN Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	13 DURHAM, TAYLOR LYNN Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	14 DURHAM, TAYLOR LYNN Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION	15 DURHAM, TAYLOR LYNN Status - Active 8.00 - VACATION MARQUEZ, MARIA Status - Active 8.00 - VACATION GRACIA, DONICA Status - Active 8.00 - VACATION	16
17	18 DURHAM, TAYLOR LYNN Status - Active 8.00 - VACATION AYCOCK, MELISA Status - Active 8.00 - VACATION GRACIA, DONICA Status - Active 8.00 - VACATION ESCOBAR, JORDIN C Status - Active 8.00 - VACATION	19 MCNEAL, PHILLIP JOSEPH Status - Active 8.00 - VACATION	20 MCNEAL, PHILLIP JOSEPH Status - Active 8.00 - VACATION	21	22	23
24	25	26	27	28	29	30
31						