



Application for Employment

PERSONAL INFORMATION:

Date: _____

Name: _____
Last First Middle

Present Address: _____
Street

City State Zip Code

Phone Number: _____

Referred By: _____

EMPLOYMENT DESIRED:

Position: _____ Date you can start: _____

Why are you applying to work for Tandem Property Management, Inc.?

Are you currently employed? _____ If yes, may we contact your current employer? _____

LAST REVISION 12/6/22

TANDEM PROPERTY MANAGEMENT, INC

1200 SW 66TH AVE, Suite #300, Portland, Oregon 97225 // (503) 222-0007 // FAX: (503) 222-7491 // www.tandemprop.com



WORK EXPERIENCE:

Please provide us with information on your previous employment positions. Note: military service is work record in continuity with jobs held since that time.

	Current or Last Position	Next to Last Position	Second from Last Position
Name of Company			
Address			
Phone #			
Dates of Employment			
Nature of Work			
What did you specifically like about the job?			
What aspects of the job did you specifically dislike?			
Supervisor			
Reasons for Leaving			



OTHER POSITIONS:

Name of Company	Type of Work	Date Started	Date Left	Reason for Leaving

EDUCATION:

Name & Location of School	# of credits per quarter/semester	Major & Minor	Did you Graduate?	Degree Earned
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

GENERAL QUESTIONS:

Are you a member of any organizations that are relevant to your ability to perform the job for which you are applying? If so, please list: _____

Exclude organizations, the name or character of which indicates the race, creed, color or national origin of its members.

Are you able to meet the attendance requirements for this position?: _____



REFERENCES:

Please provide the names of three references, not related to you, with whom you have known at least one year.

<u>Name</u>	<u>Phone</u>	<u>Relationship</u>	<u>Years Acquainted</u>
1. _____			
2. _____			
3. _____			

I certify that all of the information contained in this application and any attachments are true and complete to the best of my knowledge. I understand that any willful misrepresentation, false statement, or omission by me in the application or interview process will be a cause for rejection of my application or termination of my employment.

I authorize investigation of all statements on this application any attachments, and I release all persons, companies and organizations from liability for providing or receiving such information. I further understand that this employment application and any other employment related documents are not contracts of employment; and that any oral or written statement to the contrary have no effect.

I further understand and agree that, if hired, my employment is for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time and without prior notice.

Date: _____ Signature: _____