



MAINTENANCE CORNER

Maintenance Supervisor – Cris Feschuk
Maintenance Technician – John Troup
Maintenance Technician – Brandon Eldridge
Maintenance Technician- Jordan Bentz
Maintenance Technician-Tristan Moten
Maintenance Technician-Andrew Campos

*Always check the thermostat or circuit breaker first. If still no heat, call the office. **If after business hours/weekends**, make sure to choose the **emergency line** to leave a message so on call maintenance can respond.

In regards to circuit breakers, **always** check to make sure a circuit is not popped out before calling in work orders for no heat/AC, outlets or electricity not working suddenly, laundry/dryer not starting, etc.

Circuit breaker boxes in Phase I and Phase II (units with washer/dryers in them), will have boxes in the master bedroom closet for 2 bedroom and bathroom/bedroom hall closet in 1-bedroom units. Phase III (Lake Limited), circuit breaker boxes will be in the kitchen near the wall with the fridge or in the hallway by closet (off the dining room area). If it is a push button circuit, make sure push it in all the way and you may need to hold on to it for a few seconds to make sure it re sets. Flip circuits you will simply flip the one that is off, back in the opposite direction.

SEPTEMBER 21, 2020 Heat and Circuit Breakers

Fall/winter season with colder weather is going to be on us soon. We have gotten a few calls stating that the heat is not turning on or working on the units.

Please take a few minutes before it gets cold outside on a more regular basis to test your heat. There may be a slight burning smell (which is good). If it is not working, contact Nikki at the Leasing Office via phone 717-564-6693 or email nfulton@rentpmi.com

*Keep a consistent temperature set at all times (between 67 and 72 degrees).

*Open blinds/curtains to let natural sunlight help warm the room. Keeping all bedroom doors open also helps circulate the warm air to all rooms in apartment.

*Turn on ceiling fans to help circulate air.

* Keep exterior doors closed if outside temp is below 65 degrees.

*Turn the heat down no lower than 62 degrees when you are not home/while sleeping and up when you are home. This will help the system run less, yet still warm the unit.

***Do not turn the unit off**, especially when outside temps are expected to be low (outside temp will be below 65 degrees).