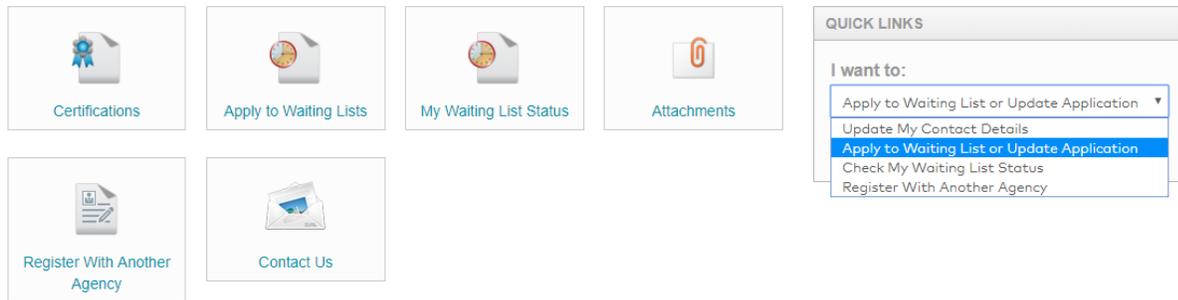
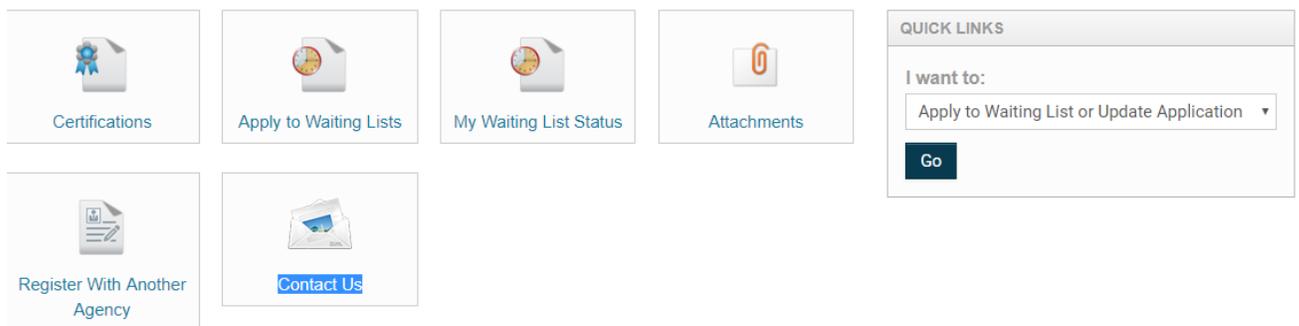


Rent Café – Updating Pre-Application

1. Go to www.hacsjonline.org and log into your Rent Café Account.
2. On the right side of the screen select the arrow under “Quick Links I want to” then select “Apply to Waiting List or Update Application”.



3. Select “Go” to continue.



4. At the My Waiting List Application/Updates screen select “Apply/Update Application” to continue.

My Waiting List Application/Updates

We are not accepting new waiting list applications at this time. All of our waiting lists are currently closed.
You may still update or continue past applications.



The Housing Authority of the County of
San Joaquin

448 South Center St
Stockton, CA 95203

APPLY/UPDATE APPLICATION

Rent Café – Updating Pre-Application

5. Select your preferred language then select “Save and Continue”.

My Application...

Application Progress **0%**

Language Selection
Instructions
Household Composition
Household Information
Preferences
Waiting List
Summary
Confirmation

Please select your preferred language

- English
- ភាសាខ្មែរ (Khmer)
- Español (Spanish)
- Français (French)
- Hmong
- Italiano (Italian)
- Việt (Vietnamese)

Save and Continue.

6. Read the information on the Instructions screen then select “Save and Continue”.

My Application...

Application Progress **10%**

Language Selection
Instructions
Household Composition
Household Information
Preferences
Waiting List
Summary
Confirmation

Welcome to our wait list lottery application

The Housing Authority of the County of San Joaquin (HACSJ) has opened various wait lists including Housing Choice Voucher. Due to the volume of applicants and to better manage the wait lists the Authority will be using a Lottery system to determine who will be placed on the wait list. At the end of the application period, HACSJ will use a computer-randomized lottery system to select up to 10,000 applicants for placement on various wait lists. Once this process is completed you will receive an email indicating whether or not you have been selected for placement on the wait list.

Once your application to this lottery system is complete, we will send you a confirmation e-mail. This email only confirms your application has been accepted. Once the lottery process has completed an additional email will be sent indicating whether or not you have been selected for placement on the wait list.

The next several screens will ask you questions that will guide you through the online lottery application process for the Housing Authority of the County of San Joaquin's open waiting list(s). The questions will ask information about family members currently in your household and annual income of all household members. You will need the following information to proceed:

- Name of Each Household Member
- Social Security Number of Each Household Member
- Combined Annual Income of all Household Members

Equal Housing Opportunity Statement: We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the country. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, sex, religion, national or ethnic origin, familial status, sexual orientation or disability.



Go Back. Save and Continue.

7. Read the information on the Household Composition screen then select “Save and Continue”.

My Application...

Application Progress **15%**

Language Selection
Instructions
Household Composition
Household Information
Preferences
Waiting List
Summary
Confirmation

Family Members

Household Information
Preferences
Waiting List
Summary
Confirmation

Household Composition

In the next section, you will provide details about all members of your household.

On the next screens you will add the following information for each household member.

- First and Last Name of Each Household Member
- Social Security Number
- Race and Ethnicity

Go Back. Save and Continue.

Rent Café – Updating Pre-Application

- On the Family Member screen, each family member that is currently listed in Rent Café will be displayed. For each family, select “Review and Confirm”.

If a family member needs to be added, select “Add Family Member”

If a family member is no longer in the household, select “Delete”.

When all family members have been reviewed, added and/or deleted, select “Save and Continue”.

My Application...

Application Progress 23%

Language Selection

Instructions

Household Composition

Family Members

Household Information

Preferences

Waiting List

Summary

Confirmation

Family Members

If you are a participant in one of our housing programs, you cannot update your family member information without housing authority approval. Contact us for more information.

Add Family Member

Search:

First Name	Last Name	Date of Birth	Relationship	Age	Gender	
Randy	Broderick	9/12/1951	Head of Household	67	Male	Review and Confirm Delete

Showing 1 to 1

Go Back
Sa

- When selecting “Review and Confirm” from the Family Members screen, another window will open that displays the data for that family member. Review the data, make any necessary changes then select “Save” to continue.

Is this person disabled?* No ▾

Hispanic or Latino* No ▾

American Indian or Alaska Native* No ▾

Asian* No ▾

Black or African American* No ▾

Native Hawaiian or Other Pacific Islander* No ▾

White* Yes ▾

Notes:

Save
Cancel

Rent Café – Updating Pre-Application

10. Read the information on the Household Information screen then select “Save and Continue”.

My Application...

Application Progress 31%

- Language Selection
- Instructions
- Household Composition
- Household Information**
- Income
- Accessibility
- Special Needs
- Language Preference
- Preferences
- Waiting List
- Summary
- Confirmation

Household Information

In the next section, you will provide information about the income, access requirements, special needs, and additional details of all household members.

[Go Back.](#) [Save and Continue.](#)

11. Review the income on the Income screen, make any necessary changes then select “Save and Continue”.

My Application...

Application Progress 38%

- Language Selection
- Instructions
- Household Composition
- Household Information
- Income**
- Accessibility
- Special Needs
- Language Preference
- Preferences
- Waiting List
- Summary
- Confirmation

Income

Please include income for all family members listed on this pre-application.

If you are a participant in one of our housing programs, you cannot update your income information without housing authority approval. Contact us for more information.

Annual Income*

[Go Back.](#) [Save and Continue.](#)

12. On the Accessibility screen, select all that are needed. If no accessibility is needed, select “None”. When done, select “Save and Continue”.

Accessibility

Do you or any member of your household require accessibility features?

- Hearing Access
- Mobility Access
- Sight Access
- None

[Go Back.](#) [Save and Continue.](#)

Rent Café – Updating Pre-Application

13. On the Special Needs screen, select all that are needed. If no special need is needed, select “None”. When done, select “Save and Continue”.

My Application...

Application Progress 54%

Special Needs

Displaced

Homeless

None

[Go Back.](#) [Save and Continue.](#)

14. On the Language Preference screen select your primary language then select “Save and Continue”.

My Application...

Application Progress 62%

Language Preference

Primary Language* English

[Go Back.](#) [Save and Continue.](#)

15. On the Preference screen review the preferences, select all that apply, and then select “Save and Continue”.

My Application...

Application Progress 69%

Preferences

If none apply, click Save and Continue.

Search:

Select	Preference	Description
<input checked="" type="checkbox"/>	Artist Preference	Artists must practice in the unique creation and public display or performance of visual arts, craft, sound and performance art, film and television (including production), theater, dance, music or literary arts, and do so on a regular and progressive basis (regardless of the income generated from the artistic pursuits).
<input checked="" type="checkbox"/>	Disabled	A family member including the Head of Household who is disabled. Proof of disability will be required at time of selection.
<input type="checkbox"/>	Displaced by Govt. Action	A family displaced in the last twelve (12) months by a natural disaster recognized by a Federal Government, which extensively damaged or destroyed the dwelling unit or is: - Dilapidated as cited by city/county officials of a local code enforcement office and does not provide safe, adequate shelter, has one or more critical defects or a combination of defects requiring considerable repair or endangers the health, safety, and well-being of family. - Has been declared unfit for habitation by a government agency.
<input checked="" type="checkbox"/>	Local Resident	Families who live, work, or have been hired to work within San Joaquin County and/or residents moving to San Joaquin County who currently participate in an education or training program designed to prepare the individual for the job market at the time of selection from the wait list.
<input type="checkbox"/>	Veteran	Any active duty United States service member, veteran or surviving spouse who is receiving service connected benefits of their deceased spouse. Veterans must provide evidence of honorable discharge.

Rent Café – Updating Pre-Application

16. The Waiting List Information screen is a read only screen (no changes can be made) that shows the status of the waiting list(s) you have applied for. After reviewing, select “Save and Continue”.

Application Progress

Waiting List Information

In the section below are wait lists that are open and available for application. Please select each wait list you would like to apply for.

For your convenience, links to maps for HACSJ's Public Housing communities are provided:

Sierra Vista Homes - Stockton, CA - [2436 S Bellevue Street, Stockton, CA 95206](#)
 Conway Homes - Stockton, CA - [741 Flint Avenue, Stockton, CA 95206](#)
 Buttmann Apartments - Tracy, CA - [2525 Buttmann Avenue, Tracy, CA 95376](#)
 Diablo Homes (Tracy Homes) - Tracy, CA - [311 West Street, Tracy, CA 95376](#)
 Mokelumne Manor - Thornton, CA - [26188 N Manor Avenue, Thornton, CA 98686](#)

Project Based Housing Choice Voucher - rental assistance is applied to units at specific properties. Please refer to property descriptions.

Search:

Select	Waiting List	Description	Status
<input checked="" type="checkbox"/>	PBVMedAL	PBV Medici Artist Lofts	On List

[Go Back.](#) [Save and Continue.](#)

17. The Final review & submission screen is a summary of the data that you have entered. Please review before proceeding. After confirming the data is correct, read the Terms and Conditions, select the box to the left of “I accept all of the terms and conditions” then select “Save and Continue”.

When selecting, “Save and Continue” you will be submitting your changes to the Housing Authority. The Housing Authority will need to review and process the changes before they will be visible in Rent Café.

Language Selection

Instructions

Household Composition

Household Information

Preferences

Waiting List

Summary

Confirmation

Final review & submission

Please verify that the information you entered is correct. If you want to make changes to your information, click the appropriate menu links on the left side of the screen.
 Changes after submission are not possible until after the application process is complete and you have been selected for the lottery. It is important to have accurate information before submission.
 These links allow you to return to previous workflow steps to edit the information.

Family Members | Income | Accessibility | Special Needs | Language Preference | Preferences | Waiting List

First Name	Last Name	Date of Birth	Relationship	Age	Gender	Citizenship
Randy	Broderrick	9/12/1951	Head of Household	67	Male	Eligible Citizen

Terms and Conditions

As required by law, I authorize you to obtain an investigative reporting in connection with this application. I also understand that any false, deceptive, or absent information will result in rejection of this application. All applications are conditional upon final review of supporting documentation by Public Housing Management.

I CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE. I understand that submission of false information or misrepresentation will result in denial of admission to any assisted housing programs.

WARNING: Title 18, Section 1001 of the United States Code, states that a person who knowingly and willfully makes false or fraudulent statements to any department or agency of the United States is guilty of a felony.

I have read, understand, and accept the contents of the disclosures provided in this application.

I accept all of the above Terms and Conditions.

[Go Back.](#) [Save and Continue.](#)

Rent Café – Updating Pre-Application

18. After submitting, the Confirmation Page will display. Retain this page as confirmation that you changes have been submitted.

My Application...

- Language Selection
- Instructions
- Household Composition
- Household Information
- Preferences
- Waiting List
- Summary
- Confirmation**

Application Progress 100%

Confirmation

Your application changes have been submitted and are awaiting agency approval.
Your change request number is: 13587

[Go Back.](#) [Log Out.](#)