



**Affordable Housing Wait List for Seniors Opening November 6, 2019  
Cottage Village Apartments in Manteca, CA**

The Housing Authority County of San Joaquin (HACSJ) will open the wait list for Cottage Village Apartments, an affordable housing property for seniors only (age 62 and older) beginning on November 6, 2019 at 8:00 AM. The wait list will close on November 20, 2019 at 5:00 PM or when the wait list has reached 500 applications; whichever is sooner.

**Applications will be accepted online only** and may be submitted by using a computer, tablet, or phone with internet access. The online application and instructions can be accessed at <https://www.hacsjonline.org/>. Paper applications are not available.

An email address is required. It is strongly recommended to create an email account prior to applying. Free email providers are available at yahoo.com, gmail.com, and outlook.com. Select “create new account” and follow the prompts. All applicants must be registered with HACSJ in Rent Café. Public libraries throughout San Joaquin County provide free computer access.

**Available Wait List:**

Cottage Village Apartments – 510 Cottage Ave., Manteca, CA 95336 (One and Two Bedrooms Only)

**Reasonable Accommodation and Computer/Internet Access:**

For persons with disabilities: If the public libraries do not meet your needs, a reasonable accommodation may be requested. A request for reasonable accommodation should be received by HACSJ no later than November 13, 2019 at 5:30 p.m. so that we have time to review requests before the wait list closes. Requests can be made by submitting an email to [rc\\_portal@hacsj.org](mailto:rc_portal@hacsj.org) or by leaving a voicemail at (209) 460-4585. Be sure to clearly state your name, telephone number and the accommodation that you are requesting (e.g., I am a home-bound disabled person without Internet access who needs assistance with submitting my pre-application). Please do not provide medical details of the disability in your email or voicemail.

Transportation: San Joaquin Regional Transit District is committed to providing safe, convenient transportation options for all San Joaquin county residents. If you need transportation trip planning assistance, please contact RTD Customer Information

Center at TDD & Voice - (209) 943-1111 or 1-800- 469-8674, or visit

<http://sanjoaquirtd.com/>

#### Steps to Apply:

1. An email address is required. It is strongly recommended to create an email account prior to applying. Free email providers are available at yahoo.com, gmail.com, and outlook.com.
2. All applicants must be registered with HACCSJ in Rent Café. To register, go to <https://www.hacsjonline.org/>. If you are already registered with HACCSJ in Rent Cafe, you do not need to register again. You may select “Applicant Login” and enter your username and password, select “Login” then proceed to Step 4 below.
3. For new registrants go to <https://www.hacsjonline.org/>:
  - Select “Applicant Login”
  - Select “Click Here to Register”
  - Select “I want to apply”
  - Select “I do not have a registration code”
  - Fill in personal details
  - Fill in account information. It is important to remember this information as it will be needed later to access your account.
4. You may complete the application details. You will need:
  - Social Security numbers and dates of birth for all family members listed on the pre-application.
  - Total gross annual income for all family members listed on the pre-application.

You will receive an email confirming submission of your pre-application. You may also log in at any time to view your pre-application.