

AN EQUAL OPPORTUNITY EMPLOYER

WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, OR DISABILITY. IT IS OUR INTENTION THAT ALL QUALIFIED APPLICANTS BE GIVEN EQUAL OPPORTUNITY AND THAT SELECTION DECISIONS BE BASED ON JOB-RELATED FACTORS.

PERSONAL INFORMATION

				SOCIAL SECURITY NUMBER
NAME	Last	First	Middle	

PRESENT ADDRESS	Street	City	State	Zip
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PERMANENT ADDRESS	Street	City	State	Zip
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PHONE NO.	Are you 18 years or older	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Are you prevented from lawfully becoming employed in the U.S.? Yes No

Have you been convicted of a felony or misdemeanor within the last 5 years? ** Yes No

If 'Yes' Describe: _____

** You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

EMPLOYMENT DESIRED POSITION	CAN START	DESIRED
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ARE YOU EMPLOYED NOW?	IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?
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HAVE YOU EVER APPLIED TO MALKIN PROPERTIES OR ONE OF ITS AFFILIATES BEFORE?	WHICH AFFILIATE?	WHEN?
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DO YOU HAVE OR HAVE YOU HAD ANY RELATIVES EMPLOYED BY MALKIN PROPERTIES OR ANY OF ITS AFFILIATES?	WHICH AFFILIATE?	WHEN?
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EDUCATION

	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	COURSE OF STUDY
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
GRADUATE SCHOOL				
TRADE OR BUSINESS SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK

US MILITARY OR NAVAL SERVICE	RANK	PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES
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FORMER EMPLOYERS:

LIST BELOW YOUR LAST FOUR EMPLOYERS STARTING WITH THE MOST RECENT.

START/END DATES (MM/YY)	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING

REFERENCES:

GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	PHONE	BUSINESS	YEARS KNOWN
1				
2				
3				

PHYSICAL RECORD:

Do you have any physical limitations that preclude you from performing any work for which you are being considered?

Yes No If 'Yes', what can be done to accommodate your limitation?**PLEASE DESCRIBE:**

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE.

DATE

SIGNATURE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE

COMMENTS

HIRED: Yes No

POSITION

DEPT.

SALARY/WAGE

DATE REPORTING TO WORK

APPROVAL: 1.

2.

3.

Employment Manager

Dept. Head

General Manager