



**Desert Sands Apartments**

5709 Belknap Street  
Haltom City, TX 76117

June 21, 2017

**RE: Fire Extinguisher Program**

Dear Valued Resident:

In the next few weeks, we will be entering your home to deliver a fire extinguisher for your protection as part of our program of creating a high-quality living environment for our residents.

We will place the fire extinguisher under your kitchen sink. Please make sure space is available.

In case of a fire, of course, your first action should be to call the fire department. We are providing the fire extinguisher to enable you to take additional action that might help prevent injury to you or damage to your belongings. We ask that you use it only for this purpose.

We also ask that you observe the following guidelines with your fire extinguisher:

- Keep it in good operating condition.
- Keep it in an unobstructed location under your kitchen sink where it can be easily accessed.
- Report any problems with the fire extinguisher to our office immediately.

Also, please remember that you are responsible for your fire extinguisher and you may be charged for its replacement if it is abused or is missing at the time you move out of your home.

Instructions for the use of your new fire extinguisher are printed on it. Please take a few minutes to familiarize yourself and your family members with its operation. If you have questions, please stop by the office or contact me via phone or email as shown below.

Thank you.

Sincerely,

*Dana Black*

Dana Black | Property Manager  
(817) 831-9862

[info@desertsandsapartments.com](mailto:info@desertsandsapartments.com)