

Thank you for choosing to make your home with us. Please take the time to fill out the application for approval with BMI. The application **MUST** be completed in FULL.

Application Requirements:

1. Application Fee must be paid per adult.
2. Application Fee (**Non-refundable**): \$40.00 per person
3. Application Fee for Co-Signer (**Non-refundable**): \$40 per person
4. Verification of identity
5. Each applicant needs to have a criminal and credit background check. Page 3 of this document is the consent form that must be completed by each applicant.
6. Credit score of 600 is needed. A score below 600 will require a co-signer or the following terms below need to be met:
7. Verification of sufficient income (2.5 times the rent amount or 3.5 times the rent amount if credit score is below 600)
 - a. A month's worth of paystubs or 3 months of paystubs if there is no credit history or low credit score
 - b. Good rental history if applicable
 - c. Applicant can pay the full lease term up front. Must be in a cashier's check only
 - d. Supervisor Approval Needed if the above terms are not met



BMI OFFICE USE ONLY

- Applicant (Primary)
- Roommate/Spouse
- Roommate Addition
- Guarantor

Property: _____ Unit #: _____ Size: _____
 Address: _____ Rent: \$ _____
 Application Fee: \$ _____ Payment Type/ #: _____
 Security Deposit: \$ _____ Payment Type/ #: _____

RENTAL APPLICATION

(Application must be completed in FULL)

PERSONAL INFORMATION

Full Name: _____ Home #: _____ Cell #: _____
 D.O.B.: _____ SSN#: _____ D.L. #: _____ State: _____ Exp. Date: _____
 Email Address: _____ Preferred method of contact? Phone Text Email

RESIDENCE HISTORY (Please provide at least two (2) years of residency history)

Current Address: _____ City: _____ State: _____ Zip: _____ How long: _____
 Landlord: _____ Phone: _____ Fax: _____ Payment: \$ _____ Own Rent
 Previous Address: _____ City: _____ State: _____ Zip: _____ How long: _____
 Landlord: _____ Phone: _____ Fax: _____ Payment: \$ _____ Own Rent

EMPLOYMENT INFORMATION

Current Employer #1: _____ Position/Title: _____
 Employer Address: _____ City: _____ State: _____ Zip: _____ How long: _____
 Phone: _____ Fax: _____ Email: _____ Monthly Income: \$ _____ Wage Salary

ADDITIONAL INCOME INFORMATION (Written verification is required for all additional sources of income)

Income Source: _____ Contact Person: _____
 Phone: _____ Fax: _____ Email: _____ Amount: \$ _____ Monthly Annually

OTHER OCCUPANT(S) INFORMATION (Should include all persons who will be residing with you)

Occupant #1: _____ D.O.B.: _____ Relationship: _____
 Occupant #2: _____ D.O.B.: _____ Relationship: _____
 Occupant #3: _____ D.O.B.: _____ Relationship: _____
 Occupant #4: _____ D.O.B.: _____ Relationship: _____

ANIMAL INFORMATION – Will an animal be moving with you? Yes No

Cat Dog Other → #1 Name: _____ Breed: _____ Tag #: _____
 Veterinarian: _____ Clinic: _____ Phone: _____

EMERGENCY CONTACT INFORMATION (Not person living with you)

Contact #1 (Relative): _____ Relationship: _____
 Phone #: _____ Address: _____ City: _____ State: _____ Zip: _____
 Contact #2 (Non-Relative): _____ Relationship: _____
 Phone #: _____ Address: _____ City: _____ State: _____ Zip: _____

VEHICLE INFORMATION

Make: _____ Model: _____ Color: _____ Year: _____ Tag #: _____ State: _____
 Make: _____ Model: _____ Color: _____ Year: _____ Tag #: _____ State: _____

QUESTIONNAIRE

- Yes No Have you ever rented from (BMI) Builders Management & Investment Co., Inc. before? If yes, please provide building name and/or address: _____
- Yes No Have you ever been evicted? If yes, please provide detail: _____
- Yes No Have you ever filed for bankruptcy protection? If yes, please provide detail: _____
- Yes No Have you ever been asked to vacate a residence? If yes, please provide detail: _____
- Yes No Have you experienced bed-bugs in the last 24 months? If yes, please provide detail: _____

APPLICANT DISCLOSURE: The undersigned represent that all of the above statements are true and complete and hereby authorize Builders Management & Investment Co., Inc. (BMI), its employees and agents to contact and obtain information from any individuals or entities that may have information regarding credit history, banking history, employment, criminal and past residential arrangements of BMI. The undersigned does here indemnify and hold Builders Management & Investment Co., Inc., its employees, agents and all other parties contacted by BMI harmless from all cause of action, actions, expenses, losses or damages of any kind or nature arising from or related to any information obtained regarding the undersigned. BMI takes the privacy of applicants seriously. This investigation is for resident screening purposes only, and is strictly confidential. BMI will contract with a third party agent to complete applicant screening. This application is preliminary only and does not obligate Builders Management & Investment Co., Inc. to deliver possession or keys to the premises. **Any false statements on this application may result in rejection of your application or immediate termination of your Lease Agreement.** No contract will be established until all parties have signed a Lease Agreement.

****Application fee(s) must be paid by Check or Money-Order and are non-refundable**

****Retaining Deposit(s) must be paid by Check or Money-Order and are refundable on condition your application is not approved. This retaining deposit is not refundable should you not decide to rent the apartment home once your application has been approved.**

Yes No Are you of legal age to enter into a binding contract?

Applicant Signature

Date



BMI-Builders Management & Investment Co., Inc.
 1445 1st Ave N Fargo ND 58102
 Phone: 701-237-4333 | Fax: 701-298-3374



General Consent and Authorization for Release of Information

First Name : _____

Middle Name : _____

Last Name : _____

Maiden/Alias Name : _____

Social Security Number : _____

Date of Birth : _____

Any other names used : _____

I authorize Builders Management & Investment Co. Inc. and their agent Rental Research Services, Inc., to access all information deemed appropriate in conjunction with my application for housing. The information on my rental application is supplied to Builders Management & Investment Co. Inc. to induce them to rent to me and is true and correct in all respects. This investigation may include the exchange of information, credit history, criminal activity, income and employment information, housing history and other information as needed.

I authorize whatever credit/background investigation is considered appropriate.

Signature : _____

Date: _____



A Fair Housing and Equal Employment Opportunity Agency

Rental Research Services, Inc., 7525 Mitchell Road, Suite 301, Eden Prairie, MN 55344 1-800-624-7422