R Home Property Management, LLC Application for Residency (Maryland/Tax Credit)

Please Print Clearly: Fill in form completely to the best of your knowledge.

- Do NOT leave any blanks. If an area does not apply, write N/A (not applicable).
- If you are asked to sign a blank application, please contact 443.451.6800 immediately.
- Fill in ALL income area amounts and asset sources/amounts.
- Attach copies of recent pay stubs, bank statements, W2's, tax returns.
- If divorced or separated, provide a copy of the divorce decree or settlement agreement.
- ** Providing false information or making false statements may be grounds for denial of this application.

DATE & TIME APPLICAT	ΓΙΟΝ RECEIVED:	For property use of	only:		AM or PM
RESIDENT INFORM HEAD OF HOUSEHOLD: Driv			State:	Expires:	
Name:Last	I	First		Mi	iddle
Current Address: Street		 Apt. #	Cit	Chaha	7:
Date at Current Residence: From:			City (check one) R	State ENT OWN	Zip]
Home Telephone:	Work Telephone:		Cell Phon	ie:	
Email Address:	Monthly Rent: \$		Utilities Ir	ncluded? YES	NO 🗌
Owner's Name:					
Owner's Address:Street					
Owner's Phone #:	Has owne	1	City ayment of rent or rep	State possession?	Zip
Previous Address:					
Street Date at Previous Residence: From: _	A		City (check one) I	State RENT OWN	Zip
Monthly Rent: \$	Utilities In	ncluded? YES [□ NO □		
Owner's Name:					
Owner's Address:					
Owner's Phone #:		1	City ayment of rent or rep	State possession?	Zip
Emergency Contact:					
Name		Relation	ship	Te	lephone
Under the penalties of perjury, I/we my/our knowledge and belief. The un False, misleading or incomplete information	dersigned further understar	ds that providing	g false representation		
Printed Name - Head of Household's Full L	egal Name	(Signature)		Da	te
Printed Name - Additional Adult Household	d Member's Full Legal Name	(Signature)		Da	te
Printed Name - Additional Adult Household	d Member's Full Legal Name	(Signature)		Da	 te



HOUSEHOLD INFORMATION:

List below, all information for each household member who occupies the unit.

Name (First, Middle Initial, Last) ~ Use same numbering sequence on other sections ~	Relationship to Head of Household	M/F	Social Security Number	Date of Birth (Mo./Day/Yr.)
1.	HEAD OF HOUSEHOLD	□M □F		
2.		□M □F		
3.		□M □F		
4.		□M □F		
5.		□M □F		
6.		□M □F		
7.		□M □F		
8.		□M □F		
Were there any changes in household compositio If yes , explain: Do you anticipate a change in household compos	ition during the next 12 months	□ Yes		
If yes , explain: Is there anyone not listed above who would norm If yes , explain:	ally live with the household?	□ Yes	□ No	
Does the list above represent the entire household. If no , explain:		☐ Yes	□ No	
I understand that no one else can join the househousehousehousehousehousehousehouse	old without prior, written manag	gement approval.	□ Yes □ No	
I understand that if management discovers, during this application will be/are living in my househol			of tenancy, that oth ☐ Yes ☐ No	ers not listed on
Under the penalties of perjury, I/we certify that t my/our knowledge and belief. The undersigned fu False, misleading or incomplete information may	rther understands that providing	false representat	ions herein constitu	
Printed Name - Head of Household's Full Leg	al Name ((Signature)		Date
Printed Name - Additional Adult Household M	Iember's Full Legal Name	(Signature)		Date
Printed Name - Additional Adult Household M	1ember's Full Legal Name	(Signature)		Date



OTHER ADULT HOUSEHOLD MEMBER#(_): Driver's License No.:	State:	Expires:
Name:			
Last	First		Middle
Current Address:Street	A 4 #	C:t	Ctata 7:-
Date at Current Residence: From:	Apt. # To:	City (check one) REN	
Home Telephone:	Work Telephone:	Cell Phone: _	
Email Address:M	onthly Rent: \$	Utilities Inclu	ided? YES NO
Owner's Name:			
Owner's Address:			
Street	Apt. #	City	State Zip
Owner's Phone #:		ion-payment of rent or repos	
Previous Address:		r	
Street	Apt. #	City	State Zip
Date at Previous Residence: From:	To:	(check one) REN	
Monthly Rent: \$	Utilities Included? Y		VI OWIV
Owner's Name:			
Owner's Name:			
Owner's Address:	A !!	- C'	
Street	Apt. #	2	State Zip
Owner's Phone #:	Has owner sued for n	on-payment of rent or repos	session?
Emergency Contact:			
Name	Rei	lationship	Telephone
OTHER ADULT HOUSEHOLD MEMBER#(). Drivowa I icanac No.	Statas	Erminos
OTHERADOLI HOUSEHOLD MEMBER#(_		State	Expires
Nicon			
Name:	F' .) (° 1 11
Last	First		Middle
Current Address:			
Street	Apt. #	•	
Date at Current Residence: From:	To:	(check one) REN	T 📙 OWN 📙
Home Telephone:	Work Telephone:	Cell Phone: _	
Email Address:M		Utilities Inclu	ided? YES NO NO
Owner's Name:			
Owner's Address:			
Street	Apt. #	City	State Zip
Owner's Phone #:	Has owner sued for n	ion-payment of rent or repos	
Previous Address:		1 7	
Street	Apt. #	City	State Zip
Date at Previous Residence: From:		(check one) REN	
Monthly Rent: \$	Utilities Included? Y		11
Owner's Name:			
Owner's Address:	A	C'.	G
Street	Apt. #	City	State Zip
Owner's Phone #:		on-payment of rent or repos	session?
Emergency Contact:			
Name	Rei	lationship	Telephone
Under the penalties of perjury, I/we certify that the and belief. The undersigned further understands the information may result in the termination of the le	at providing false representations		
Printed Name - Head of Household's Full Legal Name	(Signature)		Date
Printed Name - Additional Adult Household Member's Full	Legal Name (Signature)		Date
Printed Name - Additional Adult Household Member's Full	Legal Name (Signature)		Date

Application for Residency (Maryland/Tax Credit) (Revised: August 2017)

EMPLOYMENT INFORMATION: (Employment Verification)

NAME (HEAD OF HOUSEHOLD #1):

Under the penalties of pe my/our knowledge and be	parate sheet of paper too erjury, I/we certify that telief. The undersigned fu	tal annual employment income the above information present ther understands that providing result in the termination of the	ne for ac	s Application is true	ehold i	members.	e best o
☐ Previous Employer: _			_				
			тегер				
Occupation:			Talan	(month/day/year) hone:		•	•
Second Employer Address	Street	Suite/Bldg.#	yment:	City	. 10 _		
☐ Second Employer:		(Inclu					
Salary: \$Hourly Wages: \$	per □ hour □ w Overtime \$	eek □ month □ year □ oth Commission	ner ons/Fees	\$7		onus \$	
_		efore Taxes and Insura		(month/day/year)			
Employer Address: Occupation:	Street	Suite/Bldg.#					Zip
Present Employer:							
NAME (OTHER HOUS	SEHOLD MEMBER#):					
_				(month/day/year) hone:		(month/day/	
Occupation:	Street	Suite/Bldg#	ovment:	City	State TO	2	Zip
☐ Second Employer: Second Employer Address			Telep	hone:			
		Commissio			lips/Bo	onus \$	
Salary: \$	per □ hour □ w	efore Taxes and Insura	ner			•	
Occupation:	Street				TO _		
Occupation:	Street	Suite/Bldg.# Dates of Emplo					



BENEFITS:

Please list the **GROSS MONTHLY** benefit income of all members of the household. If a divorce decree or separation agreement requires support or alimony payments to you or any other member of the household, list all amounts ordered whether or not received.

Income '	Гуре					amount eceived	Per	Household Member Receiving Benefit		
Social Security (Adult)			J N						
Social Security (Adult)		ПΥГ	J N						
Social Security (Child)		□ Y [J N						
SSI (Adult)			□ Y [J N						
SSI (Adult)				ΙN						
SSI (Child)				J N						
Veteran's Administrat	ion Benefits			ΙN						
Public Assistance (AF	DC, TANF)			ΙN						
Alimony				ΙN						
Child Support				ΙN						
Utility Assistance				□N						
ALL CHILDREN IN HOUSEHOLD MUST BE ENTERED BELOW Child's Name (Enter the name of each child in the household. Verify all "yes" answers.)	Do you receive or expect to receive child support payments for this child? Circle one.	much recei	ved, red or	If yes, often? (Week Bi-We Month Enter below.	ly, ekly, uly)	Do you have court- ordered child support? Circle one.	In what County and State is that agency?	Do you have Mutually Agreed Upon child support (no court order?) Circle one.	Is child support received through Social Services? Circle one.	Will the child live in your household 50% or more of the time? Circle one.
	Yes No	\$				Yes No		Yes No	Yes No	Yes No
	Yes No	\$				Yes No		Yes No	Yes No	Yes No
	Yes No	\$				Yes No		Yes No	Yes No	Yes No
	Yes No	\$				Yes No		Yes No	Yes No	Yes No
	Yes No	\$				Yes No		Yes No	Yes No	Yes No
	Yes	\$				Yes		Yes	Yes	Yes
	Yes	\$				Yes		Yes No	Yes No	Yes No
Is anyone in your household ent If yes, please explain: If children are in the household In verifying child support, we acontacted.	No ittled to receive chi with no child suppore required to conta	ort, plea	use explain	why hou	sehold	No arrangement or c is not receiving: ild support is exp	pected or provide	re not receiving any	No amounts? □ Y □ i	No N nt may need to be
Is there a domestic violence situ If yes, please explain:										
Under the penalties of perjury, The undersigned further underst										

Printed Name - Head of Household's Full Legal Name (Signature)

Date

Printed Name - Additional Adult Household Member's Full Legal Name (Signature)

Date

Printed Name - Additional Adult Household Member's Full Legal Name (Signature)

Date



OTHER INCOME:

Does any member of the household have income from any of the following? If yes, state the amount, frequency, and the household member receiving the income.

Income Type		Amount Received	Per	Household Member Receiving Benefit
Income from Self-Owned Business				
Recurring Cash Contributions or Gifts including rent or utility payments				
Worker's Compensation				
Unemployed Benefits				
Severance Pay				
Payments from Insurance Policies				
Retirement Benefits (IRA, 401K, etc.)				
Pension Benefits				
Pension Benefits				
Educational Grants/ Scholarships				
Disability or Death Benefits				
GI Bill Benefits				
Periodic Payments from lottery winnings				
Member of a Native American Tribe or Band receiving gaming payments	□Y□N			
Dividend income from Whole Life Insurance Policy	□Y□N			
Income from Rental Property				
Income from Stocks, bonds, or other investments.	□Y□N			
Annuity income	\square Y \square N			
Any Other Source of Income:				
Any Other Source of Income:	\square Y \square N			
TOTAL GROSS ANNUAL INCOME (Battotal GROSS ANNUAL INCOME FR Does any household member file income tax DO YOU ANTICIPATE ANY CHANGE ARE APPLICATIONS PENDING FOR A UNEMPLOYMENT, VETERAN'S OR C	COM PREVIOUS COM PREVIOUS COM PREVIOUS COMPANY HOUSE OTHER BENE	OUS YEAR \$ OUSEHOLD'S INCHOLD MEMBER EFITS? OY NO	COME IN 1	
	hat the informate undersigned	ation about other in further understand	ncome presents that provid	nted in this Application is true and accurate to ing false representations herein constitutes an
Printed Name - Additional Adult Household Member's Ful	l Legal Name	(Signature)		Date
Printed Name - Additional Adult Household Member's Ful	l Legal Name	(Signature)		Date



ASSET INFORMATION

Does any	member	of the	household	own a	iny of t	he foll	owing t	ypes of	f assets?

Type of Asset		Value	Name of Financial Institution or Holder
Checking Account	\square Y \square N		
Checking Account	\square Y \square N		
Savings Account			
Savings Account			
Credit Union Savings			
Certificate of Deposit			
Certificate of Deposit			
Stocks/Bonds			
Mutual Funds			
Treasury Bills			
Money Market Funds			
Rental Property			
Real Estate/Mortgages/Land Contracts	\square Y \square N		
Trust Funds (Revocable or Non-revocable)	□Y□N		
Annuities	\square Y \square N		
Life Insurance (Term or Whole)? Please complete for only whole life insurance.	□У□Ν		
Time Certificates			
IRA or Keogh Account			
Personal Property held for investment purposes			
Cash on Hand			
Debit Card (payroll, benefits, etc.)			
Other Financial Asset			
Other Financial Asset			
Other Financial Asset	\square Y \square N		
	rsigned further rmation may re	understands that pro	t assets in this Application is true and accurate to the best oviding false representations herein constitutes an act of on of the lease agreement. Date
Printed Name - Additional Adult Household Memb	er's Full Legal Na	ame (Signature)	Date
Printed Name - Additional Adult Household Memb	er's Full Legal Na	nme (Signature)	Date
DISPOSAL OF ASSETS		s than fair market week	alve during the post two years? \(\Pi\) \(\Vec{\pi}\) \(\Pi\)
rias any nousenoid member disposed of AIN	assets at less	s man ian market Va	llue during the past two years? ☐ Yes ☐ No
If Yes , list asset(s) disposed of (or gifted), fa	air market valu	e of asset(s), any am	nount received for asset(s) and disposal date:

A	\mathbf{C}	\mathbf{C}	\mathbf{E}	S	S	I B	L	\mathbf{E}	FE	A	T	U	R	\mathbf{E}	S	:
---	--------------	--------------	--------------	---	---	-----	---	--------------	----	---	---	---	---	--------------	---	---

If s sen	uch a unit is currently available, do you or any member of you sory) features? Yes No Do you or any member of you ability? Yes No If "Yes," please describe the needed a	r household require a			
\mathbf{S}	TUDENT INFORMATION:				
Has	any member been a student in the past 12 months or will be	in the next 12 months	? □ Y □ N		
Ho	usehold Member (use number from Page 1)	☐ Yes ☐ Yes	w or next year? No No No	Full Time	Part Time
	UDENT STATUS: Will <u>all of the household members</u> be or a ror plan to be in the next calendar year? ☐ Yes ☐ No	have been full time st	udents during five ((5) calendar mo	onths of this
The or I	any full time student(s) a single parent and not a dependent of family consists of or includes a student previously under car E Title IV of the Social Security Act (i.e. foster care). Yes ISCELLANEOUS INFORMATIO	e and placement of a s □ No	state agency admini	istering a plan	under Parts B
	you have any pets? ☐ Yes ☐ No If yes, what Type: e of Rabies Shot: Weight (pounds):		Color:		_
Has	any household member ever been convicted of any drug offer blain: any household member ever been convicted of a felony?	ense? □ Yes □ No	If yes , Who:		
Has	any household member ever been convicted of a felony?	Yes □ No	If yes , Who:		_
uı	plain:			□ Yes	□ No
ho	o you understand that if we discover during the verification pousehold not listed on this application, that is grounds to reject you understand that Tax Credit Rules require that any change	t your application?		☐ Yes	□ No
in	a new certification to prove eligibility?			☐ Yes	□ No
E	NTAL APPLICATION PROVISIONS	<u>S</u> :			
1.	Applicant has submitted the sum of \$\frac{25.00}{25.00}\$ which is a not processing this application. Such sum is not a rental payment cover cost of processing application. Any false information whereby made to rent apartment number	at or security deposit. will constitute ground	This amount will be a for rejection of the	e retained by m is application.	anagement to Application is
 3. 	This application is made by the prospective resident (referre management of A Reservation Fee of \$ is required to hold an a				
	at lease signing or move-in, whichever occurs first. In the e Fee, then we are not obligated to hold a unit for you and son made.	vent you do not pay a	Reservation Fee to	day, but only a	n Application
4.	In the event we disapprove this Application, it is agreed that	414: D4: -	E :01 1		



- 5. In the event we approve this Application, you will be required to sign the lease within 72 hours. If you subsequently withdraw after signing the lease, or you subsequently fail or refuse to perform all of your obligations, it is agreed that an amount equal to loss of rent until the apartment can be re-rented plus the non-refundable Application Fee shall be retained out of any monies paid.
- 6. You are hereby notified that the State of Maryland has enacted legislation, which applies to Applications for Leases. Section 8-213, Real Property Article, Annotated Code of Maryland, provides as follows:
 - **A.** If the Owner requires from a prospective resident any fees other than a Security Deposit as defined by Section 8-203 (A) of this Subtitle, and these fees exceed \$25.00, then the Owner shall return the fees, subject to the exceptions below, or be liable for twice the amount of the fees in damages. The return shall be made not later than fifteen (15) days following the date of occupancy or the written communication, by either party to the other, of a decision that no tenancy shall occur. The Owner may retain only that portion of the fees actually extended for a credit check or other expenses arising out of the Application, and shall return that portion of the fees not actually expended on behalf of the resident making application.
 - **B.** This Section does not apply to an Owner who offers four (4) or less dwelling units for rent on one parcel of property or at one location, or to seasonal or condominium rentals.
- 7. Upon approval of this Application by us, and the execution of the written Lease, this Application shall be incorporated into and shall be deemed to be a part of the Lease entered into between you and us.
- 8. It is understood and agreed that the information set forth by you in this Application constitutes a material basis and inducement for us to approve the Application and to enter into a written Lease with you. Therefore, it is understood and agreed that if you give any untrue or incorrect information in this Application or omit any material information, such untrue or incorrect information or omission shall be deemed to be a breach of the written Lease, into which this Application is incorporated, creating a right by us, as Lessor, at its option, to cancel the Lease and to repossess the leased premises in the manner provided by federal, state and local Law.
- 9. We adhere to all Federal, State and Local Fair Housing Laws. We lease to any qualified resident and do not discriminate because of their race, color, religion, sex, national origin, handicap status, age, marital status, sexual orientation, familial status or any other protected group under local, state or federal law.
- 10. YOU HEREBY GIVE PERMISSON TO US OR OUR AGENT TO CHECK YOUR CREDIT AND CRIMINAL BACKGROUND AND YOU UNDERSTAND THAT WE WILL ALSO BE ABLE, BY YOUR CONSENT, TO LOOK AT PAST TENANCIES, EMPLOYMENT, CHARACTER, REPUTATION, ETC. FURTHER, YOU HAVE A RIGHT UNDER SECTION 606B OF THE FAIR CREDIT AND REPORTING ACT TO MAKE WRITTEN REQUEST WITHIN REASONABLE TIME FOR A COMPLETE AND ACCURATE DISCLOSURE OF THE NATURE AND SCOPE OF ANY INVESTIGATION.
- 11. POSSESSIONS Owner shall not be liable for failure to deliver possession of the leased premises at the time stipulated herein as the date for commencement of the tenancy and the rent specified herein shall be abated for the period from the date of commencement of this lease to the day possession is given to Resident. In the event that Owner does not deliver possession of the premises as of the date specified therein for commencement of the tenancy, Resident shall have the option of canceling and rescinding this lease. If Resident elects such options; Owner shall return all money given as Reservation Fee, rent, security deposit or other type of deposit.

I/We understand that the above information is being collected to determine my/our eligibility for the Low-Income Housing Tax Credit Program. I/We authorize the owner/management to verify all information provided on this application and my/our signature is our consent to obtain such verification. I/We certify that all information and answers to the above questions are true and complete to the best of my knowledge. I consent to the release of the necessary information to determine my eligibility. I understand that providing false information or making false statements may be grounds for denial of my application. I also understand that such action may result in criminal penalties. Federal law specifies fines up to \$10,000 and imprisonment for terms of up to five years and is grounds for eviction if application is falsified.

SIGNATURES: (All adult household members over age 18 must print name, sign & date below.) Printed Name - Head of Household's Full Legal Name (Signature) Date Printed Name - Additional Adult Household Member's Full Legal Name (Signature) Date Printed Name - Additional Adult Household Member's Full Legal Name (Signature) Date Printed Name - Additional Adult Household Member's Full Legal Name (Signature) Date

Warning: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of The United States as to any matter within its jurisdiction.

