

WEBSTER HALL APARTMENTS

101 Dithridge Street . Pittsburgh, PA 15213 . (412) 621.4132



NDC Real Estate Management LLC

Rental Application

Date Applied: _____ Lease Term: _____

Move In Date: _____ Apartment: _____ Monthly Rent: _____

Parking (*additional fee*)

All applicants 18 years of age or older must complete a separate Application

Applying with a Co-Signer Name of Co-Signer: _____

Personal Information

First Name: _____ Middle Initial: _____ Last Name: _____

Date of Birth: _____ SNN #: _____

Driver's License Number: _____ State Issue: _____

Email Address: _____ Phone: _____

Rental History

Current Address: _____

Years at Current Address: _____ Rental Amount: _____

Landlord Name: _____ Phone Number: _____

Reason for Leaving: _____

Previous Address: _____

Years at Previous Address: _____ Rental Amount: _____

Landlord Name: _____ Phone Number: _____

Reason for Leaving: _____

Employer Information

Employer: _____ Phone Number: _____

Address: _____ Monthly Income (Gross): _____

Employed As: _____ From _____ To: _____

Supervisor's Name: _____ Phone Number: _____

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Vehicle Information

Make: _____ Model: _____ Year: _____ Color: _____

License Plate Number: _____ State Issued: _____

Co-Signer

First Name: _____ Middle Initial: _____ Last Name: _____

Date of Birth: _____ SSN#: _____

Driver's License Number: _____ State Issued: _____

Address: _____

Email: _____ Phone Number: _____

Employer: _____ Phone Number: _____

Address: _____ Monthly Income (Gross): _____

Employed As: _____ From _____ To _____

Supervisor's Name: _____ Phone Number: _____

Applicant and/or co-signer's income must be (3) times the TOTAL RENT. If you or your co-singer is employed, we will need two (2) of your most recent pay stubs or most recent tax records. If you or your co-applicant is self-employed, we will need some form of verification of income either tax records or letter from an accountant.

I hereby deposit \$_____ as earnest money to be refunded to me if this application is not accepted. Upon acceptance, this deposit shall be applied towards the first month's rent on the apartment. I hereby waive any claim for damages by reason of non-acceptance. Owner or agent may reject this application without stating any reason for doing so.

I understand that if I decide that I do not wish to sign a lease for the apartment, I must notify the leasing office within 48 hours from the date below. I understand that if I fail to do so, I will forfeit my earnest money.

I recognize that as part of the procedure for processing my application, an investigative consumer report may be prepared and verified through personal interviews. I authorize those sources to release information to NDC Real Estate Management. I warrant all information provided herein is true and accurate and understand this application can be denied if any information is found to be inaccurate.

Signature of Applicant: _____ Date: _____

Signature of Co-Signer: _____ Date: _____

Application Fee: \$ _____ Received by: _____

Co-applicants not related must file separate applications