

Next will pop up a window where you will be asked your preferred language for us to communicate to you in. Go ahead and tick that button.

My Application

Application Progress 0%

Language Selection

Welcome Page

Contact Information

Household Information

WL Preferences

Waiting Lists

Review & Submit

Log Out

Select your preferred language.

Preferred Language*

English

Español (Spanish)

Việt (Vietnamese)

Save and Continue

In the box outlined on the left you will find the steps you will go through in the process of setting up your Applicant Profile.

Next up will be The Welcome to our waiting application. First you will be asked to complete your contact information.

My Application

Application Progress 15%

Applications & Certifications | Hi, FLEET

Language Selection

Welcome Page

Contact Information

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Waiting Lists

Review & Submit

Log Out

Your Contact Information

Mailing Address* 123 South Main Street, A233

City* Forest Park

State* IL

Zip* 86432

I do not have a mailing address.

E-mail celestun2010@gmail.com

Office (555) 555-5555

Home (415) 123-1379

FAX (555) 555-5555

Go Back Save and Continue

Click on save & continue. Next we will collect Household Information.

My Application

Application Progress 23%

Apply

Language Selection

Welcome Page

Contact Information

Household Information

Household Members

Annual Income

Unit Accessibility

Special Circumstances

Additional Details

WL Preferences

Waiting Lists

Review & Submit

Log Out

Household Information

Next, we will collect information about the people who will be living in your household.

Go Back Save and Continue

Click on Save and Continue.

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- Household Members
- Annual Income
- Unit Accessibility
- Special Circumstances
- Additional Details
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

Household Members

You must include all members who will be living in your household.

[Add Member](#)

| First Name | Last Name | Date of Birth | Relationship | Age | Gender | | |
|------------|------------|---------------|-------------------|---------|---------|------------------|--------|
| Fleet | Runningdog | (Blank) | Head of Household | (Blank) | (Blank) | More Info Needed | Delete |

Showing 1 to 1 of 1 entries

[Go Back](#)

[Save and Continue](#)

You can see that there are fields of missing information. Click on the “More Info needed” button. Next screen up will be where you enter the remaining information.

Tell Us About Household Members

Member Details

| | |
|--|--|
| <p>First Name* <input type="text" value="Fleet"/></p> <p>Middle Name <input type="text"/></p> <p>Last Name* <input type="text" value="Runningdog"/></p> <p>Date of Birth* <input type="text" value="6/4/1944"/></p> <p>Social Security Number (If this person does not have a SSN, enter 999-99-9999)* <input type="text" value="546-06-3843"/></p> <p>Gender* <input type="text" value="Female"/></p> <p>Relationship to the Head of Household* <input type="text" value="Head of Household"/></p> <p>Citizenship Status* <input type="text" value="Eligible Citizen"/></p> | <p>Is this person disabled?*</p> <p><input type="text" value="Yes"/></p> <p>Ethnicity</p> <p>Hispanic or Latino* <input type="text" value="No"/></p> <p>Race</p> <p>American Indian or Alaska Native* <input type="text" value="Yes"/></p> <p>Asian* <input type="text"/></p> <p>Black or African American* <input type="text"/></p> <p>Native Hawaiian or Other Pacific Islander* <input type="text"/></p> <p>White* <input type="text" value="Yes"/></p> |
|--|--|

[Save](#) [Cancel](#)

Complete the necessary fields and click on SAVE.

When selecting your Race, click on either yes or no for correct race.

Now, on this next screen, you can see that the fields of information displayed are completed. Click on Save & Continue.

Next up, Income information will need to be entered.



My Application

Application Progress 38%

Applications & Certifications | HI, FLEET

Annual Income

What is the combined annual income for all members of your household?

Annual Income* \$48,000.00

Go Back Save and Continue

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- Household Members
- Annual Income
- Unit Accessibility
- Special Circumstances
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Enter Annual amount and click on Save & Continue.

Next group of question will be about Unit accessibility.

My Application

Application Progress 46%

Unit Accessibility

Will any member in your household require unit accessibility accommodations?

Hearing Access

Mobility Access

Sight Access

None

Go Back Save and Continue

- Language Selection
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This information would be for head of Household only.

For my example person, I am labelling her as Mobility impaired so I will tick the box Mobility Access. Then click on Save and Continue. Next up will be Special Circumstances (preferences) screen.

My Application

Application Progress 54%

Special Circumstances

Are you currently displaced or homeless?

Displaced

Homeless

None

Go Back Save and Continue

- Language Selection
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Are you Displaced, Homeless? If yes to either tick that button of not then click on the bottom button labelled None. Our example is both Homeless & Disabled.

Next up will be Window to enter any Special Detail you feel we should know. Then again, Save & Continue.

My Application

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- Household Members
- Annual Income
- Unit Accessibility
- Special Circumstances
- Additional Details**
- WL Preferences
- Waiting Lists
- Review & Submit
- Log Out

Application Progress **62%**



Additional Details

Go Back **Save and Continue**

You can see you are 62% complete in our application process.

Next up Wait List Preferences:

My Application

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences**
- Waiting Lists
- Review & Submit
- Log Out

Application Progress **69%**

● Applications & Certifications | HI, FLEET

Waiting List Preferences

Check all that apply.

If none apply, click *Save and Continue* to move forward.

Search:

| Select | Preferences | Description |
|--------------------------|--|--|
| <input type="checkbox"/> | Homeless | Homeless - 4 |
| <input type="checkbox"/> | Involuntarily displaced - Natural Disaster | Involuntarily displaced - Marin County |
| <input type="checkbox"/> | Live/work in Marin County | Live/work in Marin County - 5 |
| <input type="checkbox"/> | Veteran | Veteran - 1 |
| <input type="checkbox"/> | working or educ | working or educ - 2 |

Go Back **Save and Continue**

I am a Vietnam Vet, I live or Work in Marin County, I am Homeless and I should get Work & School (which are automatic if Head of Household is over 62 or disabled). I will tick those buttons and Save & Continue.

Next screen will display which of our Wait List is opened. Tick the button for the one or ones you would like to apply for. Then Save & Continue.

Waiting Lists

Select the waiting lists that you want to apply to. You can select one or more.

Search:

| Select | Waiting list | Description |
|-------------------------------------|--------------------------------|---|
| <input checked="" type="checkbox"/> | Housing Choice Voucher Program | Housing Choice Voucher Waiting List imported from VH - 2008 |
| <input checked="" type="checkbox"/> | Public Housing | |

Go Back **Save and Continue**

Now for our Final Review & Submission. You will be reviewing information on each of the tab displayed at the top of the window. First up will member Household Members, then move across the other tabs to the right.

My Application

- Language Selection
- Welcome Page
- Contact Information
- Household Information
- WL Preferences
- Waiting Lists
- Review & Submit**
- Log Out



Application Progress

85%

Applications & Certifications | Hi, FLEET ▾

Final review & submission

Verify that the information you entered is correct. If needed, click *Go Back* and change it. Then accept the terms and conditions at the bottom of this screen and click *Save and Continue*.

| | | | | | |
|-------------------|---------------|--------------------|-----------------------|--------------------|----------------|
| Household Members | Annual Income | Unit Accessibility | Special Circumstances | Additional Details | WL Preferences |
| Waiting Lists | | | | | |

| First Name | Last Name | Date of Birth | Relationship | Age | Gender | Citizenship |
|------------|------------|---------------|-------------------|-----|--------|------------------|
| Fleet | Runningdog | 6/4/1944 | Head of Household | 75 | Female | Eligible Citizen |

Terms and Conditions

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a CRIMINAL OFFENSE to make willful, false statements or misrepresentations to any department or agency of the U.S. as to any matter within its jurisdiction.

I/WE hereby certify and affirm, under penalties of perjury, that the above statements are true and correct. I/We have no objections to inquiries being made for the purpose of verifying the statements herein. I/We have no objections to a tenant screening for purposes of eligibility determinations

I accept the above terms and conditions.

[Go Back](#) [Save and Continue](#)

If you find something incorrect during this review process, use the List under My Application on the left of the screen and tick on Contact Information and you can review & edit from these screen. Just review and click on Save & Continue until you get to screen that has error or missing information. Make addition or correction then Save & Continue. Then you can click on Review & Submit to get back on the screen.

My Application

- Language Selection
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Finish up your Review going tab by tab until you are done.

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I accept the above terms and conditions.

Go Back

Save and Continue

For the **“Read Term and Conditions”**, tick the button **“I accept the above terms & conditions”** and then Save & Continue.

Next Display shows that your application has been submitted. From here you can download and print out a PDF version of your application. I recommend that you do this and keep a copy of your records as proof you applied. There will also be a Confirmation number displayed on screen. Make a note of it on your printed out Application Summary as will need to refer to this number to access your application information on the portal.

Up at the top of the screen you will see Applications & Certification area to the left of your Greeting. If you click on your greeting, you can log out or view your profile.

Applications & Certifications | Hi, Fleet ▲

My Profile

Logout

If you click on Applications & Certifications it will take you to this next screen where you can see your basic information.

Applications & Certifications



Housing Authority of the County of Marin
4020 Civic Center Dr
San Rafael, CA 94903-4173

Account Information

- Type: 50058 Online Application
- Status: Pending
- Last Update Date: 11/15/2019
- Created Date: 11/15/2019

View

Click on View and it takes you back here where you can download a PDF of your application so you can review or print it.

Think that's it. If you already have your Registration Code, things will be the same. You will just enter your Registration code at the first screen and follow the steps form there.

Create an Account

I have a registration code

I do NOT have a registration code

Don't have an account yet?

Create your account today, and Apply Online!

- Submit your application
- Check out the status of your application
- Get ready to move in!

Already have an account? Login Now!

Once you have gotten through the initial process next time you want to log on you can Click on the **“Already have an account? Login Now!”**